

Citizen's Budget Review Committee

Minutes

Thursday, February 23, 2023 at 3:00 pm

**Florida Room, Building C, 3rd Floor
Government Center, 2725 Judge Fran Jamieson Way, Viera**

Call to Order

The regular meeting of the Citizen's Budget Review Committee was called to order at 3:00 pm on Thursday, February 23, 2022, at the Government Center, 2725 Judge Fran Jamieson Way, Viera.

Roll Call

a) Sign-in sheet was circulated among the attendees.

b) Present:

1. D3 – Kevin Gholston
2. D4 – Peter Fuscass
3. D5 – John Silvers
4. Marc Bernath – Director Public Works
5. Susan Jackson – Road and Bridge Program Manager
6. Tammy Thomas-Wood – Public Works Operations Manager
7. Rachel Gerena – Public Works Engineering Manager
8. Jill Hayes – Budget Office Director
9. Jake Morris – Management and Budget Analyst
10. Boris Soudakoff – Administrative Assistant

c) Absent:

1. D1 – Vacant (Vice-Chair)
2. D2 – Stephen Burdett (Chair)

Approval of minutes from last meeting.

Minutes approved from the previous meeting on November 17, 2022.
Motion passed 3-0 with no specific comment.

Open Issues

A. Public Works presentation on the Project Management Software

A presentation was given to the Committee on the in-house project management software.

This software integrated spreadsheets, Autocad, Civil 3D, and Stormwater Design, and while not live on the website yet, a URL is available.

Public Works coordinated with the County IT Department for development.

The Committee and Public Works discussed major projects underway, the process for right-of-way acquisition, stormwater management and reuse, and ADA and multi-modal requirements for new and improved projects.

The Committee complimented the process improvement and the budget savings associated with implementing this software in-house.

New Business

A. Open Discussion

Recommendation that the Project Database developed by Public Works be shared with management and consideration be made for other departments to use this as a tool for managing and tracking CIP projects.

Committee continues discussions from prior meetings, including proposing a Fee Holiday, Uniform Fiscal Impact Statements, Employee Benefits, and Infrastructure.

Request to Natural Resources to present at the next meeting a brief overview of the department followed by more detailed information on the Stormwater Management Program

Request to Planning and Development to provide an update on the implementation of the Accella Software upgrade, including fiscal impact.

B. Next Meeting Date

The next meeting date has been approved as Thursday, May 4, 2023 at 3:00pm in the Florida Room.

Public Comments

- **N/A**

Adjournment

Meeting adjourned at 5:10pm