



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department
Central Area Parks Operations

840 Forrest Avenue
Cocoa, Florida 32922

**District 4 Administrative Board Minutes
April 1, 2021 2:00 p.m.**

Members Present

City of Cocoa – Matthew Fuhrer, Assistant City Manager
City of Rockledge – Dr. Brenda Fettrow, City Manager
Brevard County – Jim Liesenfelt, Chair, Assistant County Manager

Staff Present

Mary Ellen Donner, Parks and Recreation Director
Terry Lane, Central Area Parks Operations Manager
Fred Ameigh, Maintenance Superintendent, Central Area Parks Operations
Richard Tucci, Recreation Superintendent, Central Area Parks Operations
Denise Hayes, Administrative Secretary, Central Area Parks Operations

I. Call Meeting to Order

Mr. Liesenfelt called the meeting to order at 2:00 p.m.

II. Approval of January 7, 2021 Minutes

Dr. Fettrow made a motion to approve the minutes for January 7, 2021. Mr. Fuhrer seconded the motion. The motion passed unanimously.

III. Old Business

Financial Report - Terry Lane, Area Parks Operations Manager

There was a brief discussion about energy saving program with Con-Ed.

The Financial Report was accepted as presented.

Attendance and Programs Report – Richard Tucci, Recreation Superintendent

Mr. Tucci stated that almost all of the recreation partners have all returned to league play, and that Little League opening days are currently being held.

Mr. Tucci stated that adult softball started in March and have 6 men's teams and 8 co-ed teams, and that the over 50 softball leagues are planning to start in mid-April. He further stated that all participants are required to complete and sign a Covid-19 hold harmless form to be eligible to play.

Mr. Tucci informed the Board that spring break camp was held March 15th through March 19th and that due to low numbers the camps were consolidated to McLarty Park Community Center as it had the most participants registered.

Mr. Tucci stated that One Day Fun Days would be held April 2nd and April 26th and the interested participants could register at any community center and would be transported to Kiwanis Island Park Community Center on April 2nd and to Travis Park Community Center on April 26th.

Mr. Tucci informed the Board that indoor facility rentals were down in numbers, but outdoor facility rentals remained steady.

Mr. Tucci stated that Central Area Parks Operations was continuing to provide free Movies in the Park and the attendance was increasing. He further stated that the upcoming movies were: "Shrek", Friday, April 16th at Mitchell Ellington Park from 8:00 p.m. to 9:30 p.m.; "Trolls World Tour", Friday, May 7th at McLarty Park from 8:30 p.m. to 10:30 p.m., and that during the summer, staff is planning to host one or two Flick and Floats at McLarty Park pool.

Mr. Tucci stated that staff was looking into having a summer series of family friendly Music in the Park concerts and would provide updates at the next Board meeting.

Mr. Tucci stated the Seussical event was held at McLarty Park on Saturday, March 13th in the afternoon and the "Grinch" was shown that night in the park. The event had a successful turn out.

Mr. Tucci informed the Board that Central Area Parks Operations and Cocoa Little League partnered to host a Flashlight Easter Egg Hunt at Stradley Park on Saturday, March 27th and had over 300 participants.

Mr. Tucci stated that staff was holding a cardboard boat race at the McLarty Park pool on Saturday, April 10th and invited the Board to come out and participate.

Mr. Tucci informed the Board that the community centers were back to almost normal attendance and that Center for Disease Control Covid-19 State guidelines were still being followed.

Mr. Tucci stated that staff is looking into providing a Mommy Boot Camp program that has been successful on Merritt Island. He further stated that arts and crafts would be provided to the children while the moms were exercising.

Mr. Lane informed the Board that Central Area Parks Operations was looking for summer staff including lifeguards, due to a major shortage in lifeguards.

Dr. Fettrow asked that a flyer be sent to her advertising the need for summer staff and lifeguards and that she would put it up for City of Rockledge employees to see.

Parks Maintenance Report - Fred Ameigh - Parks Maintenance Superintendent

Mr. Ameigh stated that projects coming up were new playgrounds for Cocoa West Recreation Complex, Fern and Prospect Park, and McKnight Family Sports Complex.

Mr. Ameigh stated that staff was in the process of obtaining proposals for asphalt for the parking area, and new roof for the community center at McLarty Park.

Mr. Ameigh informed the Board that the pod at Riverwalk A Family Park had been moved to the south west corner of property.

Mr. Ameigh informed the Board that new swings were going to be installed at Dr. Joe Lee Smith Park.

Other

None

IV. New Business

Parks Projects Update

Mr. Lane distributed a Fiscal Year 20/21 amended Balance Forward Capital Improvements projects list to Board.

Mr. Lane asked Board to communicate the Cities' priorities to him for future projects that were not already on the list or needed to be adjusted.

Mr. Ameigh added that the outdoor basketball court at Travis Park was going to be renovated soon in addition to adding new lighting in the gymnasium.

Board Reports

City of Cocoa – Matthew Fuhrer

Mr. Fuhrer stated April 17th would be the City of Cocoa's budget workshop and that parks would be discussed at the workshop, and that he could provide the City's list of priorities after the workshop.

City of Cocoa would be hosting some concerts throughout the year, a car show on April 10th, and the 4th of July event in Riverfront Park depending on the state of the pandemic.

A new police chief may be named in the next week.

Mrs. Donner asked about the status of the Lee Wenner Park fishing pier.

Mr. Fuhrer stated the City had submitted a Florida Inland Navigation District (FIND) grant for project.

The Lee Wenner Park boat ramp was being renovated, new launching piers were being built, and the parking lot was going to be reconfigured under this year's FIND grant.

City of Rockledge – Dr. Brenda Fettrow

The City of Rockledge was planning the Annual 4th of July picnic to be held at McLarty Park.

The 911 Remembrance Program was in the planning stages and would be held at the Civic Hub.

Dr. Fettrow stated that rental facilities were opening up following CDC protocols.

The City of Rockledge is partnering with Brevard County Emergency Management through a Memorandum of Understanding to provide Covid-19 vaccinations in the City.

Mrs. Donner informed Dr. Fettrow that she received a telephone call from Kevin, with Business Flair asking for a masterplan for McKnight Family Sports Complex.

Dr. Fettrow stated the City has been working with Business Flair and are looking at expanding the McKnight Family Sports Complex as well as the downtown business area on Barton Boulevard.

Brevard County – Mary Ellen Donner

Mrs. Donner stated that parent-tot levels 1, 2 and 3 swimming lessons will be offered this summer, and swimming will be available to the County Parks and Recreation summer camps, but most likely will not be available to outside camps, like the child care agencies. Mrs. Donner further stated that staff is still considering offering limited swim teams, aqua

aerobics, pool rentals, and that lap swimming would be available by reservation only at McLarty Park pool.

V. Public Input

None

VI. Adjournment

The meeting was adjourned at 2:31 p.m.

Signature Line for Jim Liesenfelt