

HOUSING AND HUMAN SERVICES DEPARTMENT SUMMARY

MISSION STATEMENT:

To Serve, Empower, and Enhance Brevard

PROGRAMS AND SERVICES:

ACCOMPLISHMENTS, INITIATIVES, TRENDS AND ISSUES AND SERVICE LEVEL IMPACTS:

Community Resources:

- Coordinates and effectuates County and Department grant support functions such as Community Development Block Grant Neighborhood Strategy Area planning, Brevard Commission on Aging, Together in Partnership, and the Community Action Board
- Provides eligibility determinations and coordinates placement of liens and mortgages for all housing programs administered by the department
- Oversees request for proposal processes for housing projects and the Community Development Block Grant program
- Provides direct assistance to low-income families to meet their needs through the Community Action Agency (Low Income Home Energy Assistance, Family Self-Sufficiency, and Emergency Services)
- Responsible for satisfying all planning and reporting requirements from grant funding sources

Accomplishments:

- Completed and transferred to the City of Cocoa, a \$1.6 million waterline project on Satellite Boulevard in West Canaveral Groves utilizing Community Development Block Grant Section 108 funds
- 94.33% of department contracts received comprehensive on-site or desk monitoring in accordance with the Housing and Human Services Risk Assessment Tool
- Approximately 8,796 Brevard residents have been impacted through Community Development Block Grant infrastructure projects or public services activities
- The Community Action Agency served 4,845 individuals and families with approximately \$1.9 million in Federal, State, and local funds. More than 6,056 individuals and families sought assistance through the Community Action Agency's programs
- An additional 88 households which were impacted by Hurricane Irma were served utilizing a one-time allocation of \$184,942. A total of 447 Brevard residents sought assistance through the Post Disaster Recovery Program

Initiatives:

- Continue the transition of the Community Action Agency to electronic record keeping per guidelines from the funding source (Florida Department of Economic Opportunity) and the Brevard County Information Technology Department
- Seek avenues to expand (digitally) community outreach and marketing initiatives to increase awareness of and accessibility to services
- Complete integration of monitoring targets (e.g., agency contracts and homeowner mortgage satisfactions) into an electronic system to ensure efficiency and timeliness

Trends and Issues:

- Brevard County suicide trends continue to increase. Brevard is the tenth largest County in Florida, but accounts for the eighth highest number of suicides in 2017, There has been a 45.4% increase in suicides from 2007 (97) to 2017 (141) and Brevard has exceeded state single year suicide rates since 1998, (Florida Department of Health)
- Brevard County is the tenth most populated county in Florida, but has the sixth highest rate of opioid-related deaths in the State, From 2010 to 2017 the Brevard County Medical Examiner's Office reported more than 1,176 opioid related deaths

Service Level Impacts:

The majority of funds in Community Resources are from Federal and State (pass through) grants. While these grant programs enjoy bipartisan support, the President's proposed FY 2019-2020 budget reduces and/or eliminates most of them. Reductions in funding will result in fewer households being served and ultimately could force low income workers ("working poor") into homelessness or other negative outcomes. Additionally, the President's proposed budget will reduce HUD by \$8.7 billion (and would eliminate the Community Development Block Grant and HOME Investment Partnership programs). Brevard County is repaying two Section 108 loans which were used to assist in the construction of a Florida Department of Health Clinic in Melbourne and a waterline in West Canaveral Groves utilizing Community Development Block Grant funds (approximately \$256,000 per year). The General Fund is the payer of last resort if the Federal funds are eliminated. However, it appears that there is a low likelihood of this being enacted based upon the broad bi-partisan support for the programs (in the House and Senate) and history (elimination was recommended by the President in the current Federal budget but it was not enacted).

Housing:

- Coordinates and manages Brevard County's First Time Homebuyer Program, Repair/Rehabilitation/Reconstruction Program, Neighborhood Stabilization Program, and Weatherization Assistance Program
- These programs provide direct services to income eligible individuals and families through state and federal funds
- Provides Request for Proposal processes which addressed locally identified affordable housing issues (for example: special needs populations, homelessness, workforce housing)

Accomplishments:

- Provided 285 residents with training on fair housing
- 73 residents received assistance through the First Time Homebuyer Program (counseling, down payment, closing costs), Weatherization, or Rehabilitation, Repair, Reconstruction programs and approximately 217 remain on our waiting lists
- The Construction Team has worked to ensure housing projects (85%) progress in a timely manner by completing scope development and processing contractor payments within department approved time frames, Additionally, 95% of change order processing and Weatherization Assistance Program production goals have been met

Initiatives:

- Revision of Department policy to address increases in construction costs and a rebounding housing market
- Continue to maximize leveraging of funds to enhance programs and services for residents and communities within Brevard County
- Explore additional funding and partnership opportunities (public and private) to enhance affordable housing within the County
- Complete the closeout of the Neighborhood Stabilization Program and transition from actively facilitating the program to long-term monitoring of all completed projects

Trends and Issues:

- The department continues to focus its limited housing resources on projects designed to assist with maintaining (Rehabilitation, Repair, and Reconstruction) and creating new (Purchase Assistance) affordable housing
- The Housing and Human Services Department continues to see an increase in the number of residents seeking assistance and we are unable to meet the demand for Purchase Assistance (First Time Home Buyer) and owner occupied rehabilitation
- Uncertainty regarding funding levels (Federal and State) impacts the department's ability to sustain long range planning for the creation of badly needed affordable housing within Brevard County

Service Level Impacts:

The department's ability to serve clients remains tied to the limited funding received through grant programs. Specifically for our State Housing Initiatives Partnership (SHIP) program, the available funds in the Sadowski Housing Trust Fund (based upon housing documentary stamp taxes) are routinely swept by the State Legislature. This has occurred during the last 9 state budget cycles, and resulted in significant reductions in yearly allocated funding. For example if the full amount dedicated for housing from the trust fund would have been allocated, Brevard would have received \$3,486,984 for affordable housing in FY 2018-2019, but due to the sweep of the trust fund Brevard has been allocated \$468,029. While Governor DeSantis recommended full funding in his proposed budget (would have been \$3.8 million) for FY 2019-2020, the final approved budget allocates \$485,000 to Brevard.

Veterans' Services:

- Nationally accredited as veteran claims representatives by the United States Department of Veteran Affairs, the Florida Department of Veteran Affairs, the American Legion, the Disabled American Veterans, and the Veterans of Foreign Wars
- Provides direct assistance for veterans and families, to assure they receive the full benefits earned by the veteran's military service
- Assists eligible surviving family members receive all the benefits they are entitled to
- Assists with the completion of required claim forms, verification of forms and supporting documentation, and submission to cognizant state or federal agency

Accomplishments:

- Per data from the United States Department of Veteran Affairs, cumulative payments awarded to clients in Brevard increased approximately \$7 million from FY 2016-2017 (\$337 million) to FY 2017-2018 (\$344 million)
- 95% of veterans receive same day service and 95% had less than a 10 minute wait
- Veteran Service Officers completed 17,985 contacts with clients during FY 2017-2018

Initiatives:

- Complete semi-annual certifications for all Veteran Services Officers (V S O)
- Seek avenues to expand (digitally) community outreach and initiatives to increase awareness of and accessibility to mental health services in order to decrease instances of suicide

Trends and Issues:

- Brevard County continues to have the 7th largest Veteran population in the State of Florida. This population (including family members and surviving spouses) continues to grow and has unique needs
- Brevard County has more than 17,000 veterans with unique situations (e.g., Post-Traumatic Stress Disorder and increasing suicide levels)
- A continuing shift in veteran demographics has resulted in more service connected disabled Veterans and more low income veterans and survivor's pensions
- Due to the military departments continued focus on transition assistance, more Post-911 era veterans are seeking claims assistance

Service Level Impacts:

It is anticipated that the number of Veterans seeking claims assistance will continue to increase during FY 2018-2019. Currently staffing levels are the minimum required to maintain current level of service. Federal changes to the veteran claim system has had positive impact to local veterans.

Miscellaneous Services:

- Administers the following State Mandated services: Medicaid Match, Baker Act Match, Juvenile Justice Match, Health Care Responsibilities Act, Hospitalization of Arrestees, the Child Protection Team, Americans with Disabilities Act, and Indigent Burials
- Provides administration and oversight of the County's Disaster Shelters
- Contract oversight and finance and auditing services for all Federal, State, and local funding sources

Accomplishments:

- Participated in numerous meetings, trainings, and exercises to support the Disaster Shelters in conjunction with the Emergency Management Office and the Department of Health
- Submitted five proposals (in partnership with public and private organizations) to the Florida Department of Economic Opportunity for funding through a Community Development Block Grant – Disaster Recover Request for Proposal. One proposal was selected to move forward through the funding process and it is anticipated that construction will begin in FY 2018-2019

Initiatives:

- Continue to work with the Emergency Management Office to analyze the staffing of shelters based upon changing requirements from Federal, State, and local sources

Trends and Issues:

- A continuing issue for Housing and Human Services is the monitoring (and corresponding staff) that is required for our projects during their affordability periods (up to 30 years)
- The Federal Government has allocated approximately \$1.3 billion to Florida as a result of Hurricane Irma. It appears (based upon Hurricane Matthew and the initial \$616 million from Hurricane Irma) that these funds will pass through the Florida Department of Economic Opportunity. This is of concern since the Florida Department of Economic Opportunity does not appear inclined to allow local agencies to charge administrative costs for the management of local projects

Service Level Impacts:

If staffing levels are negatively impacted by reductions in Federal, State, or local funding, there is the potential to fall out of compliance with monitoring requirements, which could result in repayment through the General Fund.

Any additional hurricane funds for local projects will contain additional restrictions and requirements (for example, Davis Bacon Act). Since it appears that administrative costs will not be allowed, it will require a local contribution to ensure compliance is maintained. The short-term nature of these funds (typically must be expended within 3 years unless the State requests waivers) will also potentially have an impact upon staffing needs.

HOUSING AND HUMAN SERVICES DEPARTMENT: SUMMARY

| Housing and Human Services Department Revenue & Expense Category | Actual F Y 2017-2018 | Final Budget F Y 2018-2019 | Adopted Budget F Y 2019-2020 | Difference | % Change |
|--|-------------------------|-------------------------------|------------------------------------|---------------------|----------------|
| Taxes Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Permits, Fees & Spec. Assess. Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Intergovernmental Revenue | \$3,152,115 | \$8,725,300 | \$8,363,825 | -\$361,475 | -4.14% |
| Charges for Services Revenue | \$53 | \$0 | \$0 | \$0 | 0.00% |
| Fines and Forfeits Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Miscellaneous Revenue | \$438,555 | \$28,900 | \$16,800 | -\$12,100 | -41.87% |
| Statutory Reduction | \$0 | -\$437,709 | -\$419,032 | \$18,677 | -4.27% |
| Total Operating Revenues | \$3,590,724 | \$8,316,491 | \$7,961,593 | -\$354,898 | -4.27% |
| Balance Forward Revenue | \$4,114,464 | \$4,526,727 | \$2,073,006 | -\$2,453,721 | -54.21% |
| Transfers - General Revenue | \$3,050,913 | \$3,770,860 | \$2,705,893 | -\$1,064,967 | -28.24% |
| Transfers - Other Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Other Finance Source Revenue | \$1,291,947 | \$0 | \$0 | \$0 | 0.00% |
| Total Non-Operating Revenues | \$8,457,324 | \$8,297,587 | \$4,778,899 | -\$3,518,688 | -42.41% |
| TOTAL REVENUES | \$12,048,048 | \$16,614,078 | \$12,740,492 | -\$3,873,586 | -23.32% |
| Compensation and Benefits Expense | \$1,847,348 | \$2,531,552 | \$2,594,177 | \$62,625 | 2.47% |
| Operating Expense | \$4,029,669 | \$9,525,684 | \$6,681,115 | -\$2,844,569 | -29.86% |
| Capital Outlay Expense | \$0 | \$22,382 | \$23,882 | \$1,500 | 6.70% |
| Operating Expenditures | \$5,877,017 | \$12,079,618 | \$9,299,174 | -\$2,780,444 | -23.02% |
| C I P Expense | \$409,849 | \$1,826,697 | \$666,000 | -\$1,160,697 | -63.54% |
| Debt Service Expense | \$116,623 | \$265,748 | \$255,812 | -\$9,936 | -3.74% |
| Reserves-Operating Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Reserves - Capital Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Reserves - Restricted Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Grants and Aid Expense | \$1,179,013 | \$2,441,481 | \$2,518,963 | \$77,482 | 3.17% |
| Transfers Expense | \$525 | \$534 | \$543 | \$9 | 1.69% |
| Total Non-Operating Expenses | \$1,706,010 | \$4,534,460 | \$3,441,318 | -\$1,093,142 | -24.11% |
| TOTAL EXPENDITURES | \$7,583,027 | \$16,614,078 | \$12,740,492 | -\$3,873,586 | -23.32% |

HOUSING AND HUMAN SERVICES DEPARTMENT: HOUSING

| Housing Program Revenue & Expense Category | Actual F Y 2017-2018 | Final Budget F Y 2018-2019 | Adopted Budget F Y 2019-2020 | Difference | % Change |
|---|---------------------------------|---------------------------------------|---|---------------------|-----------------|
| Taxes Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Permits, Fees & Special Assessments Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Intergovernmental Revenue | \$2,198,329 | \$4,001,645 | \$4,988,181 | \$986,536 | 24.65% |
| Charges for Services Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Fines and Forfeits Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Miscellaneous Revenue | \$437,352 | \$28,900 | \$16,800 | -\$12,100 | -41.87% |
| Statutory Reduction | \$0 | -\$201,527 | -\$250,249 | -\$48,722 | 24.18% |
| Total Operating Revenues | \$2,635,681 | \$3,829,018 | \$4,754,732 | \$925,714 | 24.18% |
| Balance Forward Revenue | \$4,114,464 | \$4,526,727 | \$1,873,006 | -\$2,653,721 | -58.62% |
| Transfers - General Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Transfers - Other Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Other Finance Source Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Non-Operating Revenues | \$4,114,464 | \$4,526,727 | \$1,873,006 | -\$2,653,721 | -58.62% |
| TOTAL REVENUES | \$6,750,145 | \$8,355,745 | \$6,627,738 | -\$1,728,007 | -20.68% |
| Compensation and Benefits Expense | \$367,453 | \$459,321 | \$494,941 | \$35,620 | 7.75% |
| Operating Expense | \$1,407,973 | \$6,003,884 | \$4,156,213 | -\$1,847,671 | -30.77% |
| Capital Outlay Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Operating Expenses | \$1,775,426 | \$6,463,205 | \$4,651,154 | -\$1,812,051 | -28.04% |
| C I P Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Debt Service Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Reserves-Operating Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Reserves - Capital Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Reserves - Restricted Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Grants and Aid Expense | \$497,222 | \$1,892,540 | \$1,976,584 | \$84,044 | 4.44% |
| Transfers Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Non-Operating Expenses | \$497,222 | \$1,892,540 | \$1,976,584 | \$84,044 | 4.44% |
| TOTAL EXPENSES | \$2,272,648 | \$8,355,745 | \$6,627,738 | -\$1,728,007 | -20.68% |

HOUSING: BUDGET VARIANCES

| Housing Program Revenue and Expense Category | Variance | % Variance | Explanation |
|--|--------------|------------|--|
| Taxes Revenue | \$0 | 0.00% | |
| Permits, Fees & Spec. Assess. Revenue | \$0 | 0.00% | |
| Intergovernmental Revenue | \$986,536 | 24.65% | Due to increases in the SHIP, Weatherization and HOME Program Grants |
| Charges for Services Revenue | \$0 | 0.00% | |
| Fines and Forfeits Revenue | \$0 | 0.00% | |
| Miscellaneous Revenue | -\$12,100 | -41.87% | Due to the partial completion of the Hardest Hit Program. |
| Statutory Reduction | -\$48,722 | 24.18% | Statutory Reduction variance corresponds with changes in Operating Revenue. |
| Balance Forward Revenue | -\$2,653,721 | -58.62% | Due to the completion of SHIP Projects in Fiscal Year 18-19. |
| Transfers - General Revenue | \$0 | 0.00% | |
| Transfers - Other Revenue | \$0 | 0.00% | |
| Other Finance Source Revenue | \$0 | 0.00% | |
| Compensation and Benefits Expense | \$35,620 | 7.75% | Due to the Cost of Living Adjustments and Florida Retirement System Rate Increases. |
| Operating Expense | -\$1,847,671 | -30.77% | Due to the projected decrease in revenue from Fiscal Year 2018-2019 State Housing Initiative Program Balance Forward as well as a decrease in FY 2019-2020 State Housing Initiative Program Grant. |
| Capital Outlay Expense | \$0 | 0.00% | |
| Grants and Aid Expense | \$84,044 | 4.44% | Due to unfinished HOME Grant Projects that are being carried forward to Fiscal Year 2019-2020 |
| C I P Expense | \$0 | 0.00% | |
| Debt Service Expense | \$0 | 0.00% | |
| Reserves-Operating Expense | \$0 | 0.00% | |
| Reserves - Capital Expense | \$0 | 0.00% | |
| Reserves - Restricted Expense | \$0 | 0.00% | |
| Transfers Expense | \$0 | 0.00% | |

HOUSING AND HUMAN SERVICES DEPARTMENT: VETERANS' SERVICES

| Veterans' Services Program Revenue & Expense Category | Actual F Y 2017-2018 | Final Budget F Y 2018-2019 | Adopted Budget F Y 2019-2020 | Difference | % Change |
|--|---------------------------------|---------------------------------------|---|-------------------|-----------------|
| Taxes Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Permits, Fees & Special Assessments Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Intergovernmental Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Charges for Services Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Fines and Forfeits Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Miscellaneous Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Statutory Reduction | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Total Operating Revenues | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Balance Forward Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Transfers - General Revenue | \$287,191 | \$304,052 | \$308,607 | \$4,555 | 1.50% |
| Transfers - Other Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Other Finance Source Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Non-Operating Revenues | \$287,191 | \$304,052 | \$308,607 | \$4,555 | 1.50% |
| TOTAL REVENUES | \$287,191 | \$304,052 | \$308,607 | \$4,555 | 1.50% |
| Compensation and Benefits Expense | \$276,601 | \$284,058 | \$288,650 | \$4,592 | 1.62% |
| Operating Expense | \$10,590 | \$19,994 | \$19,957 | -\$37 | -0.19% |
| Capital Outlay Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Operating Expenses | \$287,191 | \$304,052 | \$308,607 | \$4,555 | 1.50% |
| C I P Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Debt Service Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Reserves-Operating Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Reserves - Capital Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Reserves - Restricted Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Grants and Aid Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Transfers Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Non-Operating Expenses | \$0 | \$0 | \$0 | \$0 | 0.00% |
| TOTAL EXPENSES | \$287,191 | \$304,052 | \$308,607 | \$4,555 | 1.50% |

VETERANS' SERVICES: BUDGET VARIANCES

| Veterans' Services Program Revenue and Expense Category | Variance | % Variance | Explanation |
|--|-----------------|-------------------|--|
| Taxes Revenue | \$0 | 0.00% | |
| Permits, Fees & Spec. Assess. Revenue | \$0 | 0.00% | |
| Intergovernmental Revenue | \$0 | 0.00% | |
| Charges for Services Revenue | \$0 | 0.00% | |
| Fines and Forfeits Revenue | \$0 | 0.00% | |
| Miscellaneous Revenue | \$0 | 0.00% | |
| Statutory Reduction | \$0 | 0.00% | |
| Balance Forward Revenue | \$0 | 0.00% | |
| Transfers - General Revenue | \$4,555 | 1.50% | Reflective of the increase in Compensation and Benefits. |
| Transfers - Other Revenue | \$0 | 0.00% | |
| Other Finance Source Revenue | \$0 | 0.00% | |
| Compensation and Benefits Expense | \$4,592 | 1.62% | Due to the Cost of Living Adjustments and Florida Retirement System rate increases. |
| Operating Expense | -\$37 | -0.19% | |
| Capital Outlay Expense | \$0 | 0.00% | |
| Grants and Aid Expense | \$0 | 0.00% | |
| C I P Expense | \$0 | 0.00% | |
| Debt Service Expense | \$0 | 0.00% | |
| Reserves-Operating Expense | \$0 | 0.00% | |
| Reserves - Capital Expense | \$0 | 0.00% | |
| Reserves - Restricted Expense | \$0 | 0.00% | |
| Transfers Expense | \$0 | 0.00% | |

HOUSING AND HUMAN SERVICES DEPARTMENT: COMMUNITY RESOURCES

| Community Resources Program Revenue & Expense Category | Actual F Y 2017-2018 | Final Budget F Y 2018-2019 | Adopted Budget F Y 2019-2020 | Difference | % Change |
|--|----------------------|----------------------------|------------------------------|---------------------|----------------|
| Taxes Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Permits, Fees & Special Assessments Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Intergovernmental Revenue | \$953,786 | \$4,723,655 | \$3,375,644 | -\$1,348,011 | -28.54% |
| Charges for Services Revenue | \$53 | \$0 | \$0 | \$0 | 0.00% |
| Fines and Forfeits Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Miscellaneous Revenue | \$1,203 | \$0 | \$0 | \$0 | 0.00% |
| Statutory Reduction | \$0 | -\$236,182 | -\$168,783 | \$67,399 | -28.54% |
| Total Operating Revenues | \$955,043 | \$4,487,473 | \$3,206,861 | -\$1,280,612 | -28.54% |
| Balance Forward Revenue | \$0 | \$0 | \$200,000 | \$200,000 | 0.00% |
| Transfers - General Revenue | \$2,763,722 | \$3,466,808 | \$2,397,286 | -\$1,069,522 | -30.85% |
| Transfers - Other Revenue | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Other Finance Source Revenue | \$1,291,947 | \$0 | \$0 | \$0 | 0.00% |
| Non-Operating Revenues | \$4,055,669 | \$3,466,808 | \$2,597,286 | -\$869,522 | -25.08% |
| TOTAL REVENUES | \$5,010,712 | \$7,954,281 | \$5,804,147 | -\$2,150,134 | -27.03% |
| Compensation and Benefits Expense | \$1,203,294 | \$1,788,173 | \$1,810,586 | \$22,413 | 1.25% |
| Operating Expense | \$2,611,106 | \$3,501,806 | \$2,504,945 | -\$996,861 | -28.47% |
| Capital Outlay Expense | \$0 | \$22,382 | \$23,882 | \$1,500 | 6.70% |
| Operating Expenses | \$3,814,400 | \$5,312,361 | \$4,339,413 | -\$972,948 | -18.31% |
| C I P Expense | \$409,849 | \$1,826,697 | \$666,000 | -\$1,160,697 | -63.54% |
| Debt Service Expense | \$116,623 | \$265,748 | \$255,812 | -\$9,936 | -3.74% |
| Reserves-Operating Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Reserves - Capital Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Reserves - Restricted Expense | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Grants and Aid Expense | \$681,791 | \$548,941 | \$542,379 | -\$6,562 | -1.20% |
| Transfers Expense | \$525 | \$534 | \$543 | \$9 | 1.69% |
| Non-Operating Expenses | \$1,208,788 | \$2,641,920 | \$1,464,734 | -\$1,177,186 | -44.56% |
| TOTAL EXPENSES | \$5,023,188 | \$7,954,281 | \$5,804,147 | -\$2,150,134 | -27.03% |

COMMUNITY RESOURCES: BUDGET VARIANCES

| Community Resources Program Revenue and Expense Category | Variance | % Variance | Explanation |
|---|-----------------|-------------------|--|
| Taxes Revenue | \$0 | 0.00% | |
| Permits, Fees & Spec. Assess. Revenue | \$0 | 0.00% | |
| Intergovernmental Revenue | -\$1,348,011 | (28.54%) | Due to the completion of two major C D B G construction projects in F Y 18-19: West Canaveral Community Center and Schoolhouse Paving, additional funds are available but not budgeted for until they are approved by the Board, offset by two other ongoing projects |
| Charges for Services Revenue | \$0 | 0.00% | |
| Fines and Forfeits Revenue | \$0 | 0.00% | |
| Miscellaneous Revenue | \$0 | 0.00% | |
| Statutory Reduction | \$67,399 | (28.54%) | Statutory Reduction variance corresponds with changes in Operating Revenue |
| Balance Forward Revenue | \$200,000 | 0.00% | Attributable to the carry forward of dollars for Guardian Ad Litem Office relocation which will now occur in F Y 19-20 |
| Transfers - General Revenue | -\$1,069,522 | (30.85%) | Decrease is attributed to the absence of Low Income Pool Funding in F Y 19-20, a transfer to Guardian Ad Litem in F Y 18-19 for office centralization, and the decrease in Community Based Organizations budget offset by the funding of a 211 Opioid Hotline position |
| Transfers - Other Revenue | \$0 | 0.00% | |
| Other Finance Source Revenue | \$0 | 0.00% | |
| Compensation and Benefits Expense | \$22,413 | 1.25% | Due to reclassifying labor distribution for capital projects, as well as the increase in Cost of Living Adjustments and F R S rates |
| Operating Expenses | -\$996,861 | (28.47%) | Due to the absence of the Low Income Pool budget as well as the decrease in the L I H E A P budget from previous fiscal year |
| Capital Outlay Expense | \$1,500 | 6.70% | Increase for replacement Computers |
| Grants and Aid Expense | -\$6,562 | (1.20%) | Due to Board directed reduction in C B O offset by the Opioid Hotline 211 position |
| C I P Expense | -\$1,160,697 | (63.54%) | Due to the completion of construction projects in the Community Development Block Grant Program |
| Debt Service Expense | -\$9,936 | (3.74%) | Due to the refinance of the HUD Section 108 loans, we are now able to budget exactly what is needed for the debt payment, the refinance converted both loans from variable to fixed interest rate loans |
| Reserves-Operating Expense | \$0 | 0.00% | |
| Reserves - Capital Expense | \$0 | 0.00% | |
| Reserves - Restricted Expense | \$0 | 0.00% | |
| Transfers Expense | \$9 | 1.69% | Negligible increase |

**HOUSING AND HUMAN SERVICES DEPARTMENT
PERFORMANCE MEASURES**

| Program | Objective | Measure | Actual F Y 2017-2018 | Estimated F Y 2018-2019 | Projected F Y 2019-2020 |
|---------------------|--|---|-------------------------------------|--|--|
| Housing | To ensure projects move forward in a timely manner. | Write ups will be completed in six business days from inspection. | 85% | 85% | 85% |
| Housing | To ensure contractors payments are timely. | Payment requests will receive an inspection within two business days. | 85% | 90% | 90% |
| Housing | To approve or deny change orders to ensure projects do not get delayed. | Change orders will be approved or denied within two business days from submittal. | 95% | 95% | 95% |
| Housing | To monitor the production goals for Weatherization. | Production goals will be met quarterly. | 95% | 95% | 95% |
| Veterans' Services | Maintaining levels of services | Client contacts being made. | 17,985 | 18,000 | 18,000 |
| Veterans' Services | To deliver excellent customer service. | Customers seen by a Veteran Services Officer in less than ten minutes. | 95% | 95% | 95% |
| Veterans' Services | To ensure effective and efficient operations. | Helping clients within the same day. | 95% | 95% | 95% |
| Veterans' Services | To meet Financial and Budgetary requirements. | Veteran's Administration payments awarded to clients. | \$344,533,000 | \$350,000,000 | \$350,000,000 |
| Community Resources | Provide for health and social needs of the community. | Community Services Block Grant and Low Income Home Energy Assistance Program Grant applicants that meet eligibility. | 4,845 | 4,895 | 4,945 |
| Community Resources | To ensure ongoing citizen participation and feasible funding of projects carried out in Neighborhood Strategy Areas. | Neighborhood plans will be reviewed annually for feasibility, accomplishments and will be updated within one year of expiration. | 100% | 70% | 100% |
| Community Resources | To ensure that contracts receive a comprehensive monitoring. | As determined by the Housing and Human Services Risk Assessment Tool, all contracts will receive a comprehensive onsite and/or desk monitoring, including financial, by the end of the second quarter of the fiscal year. | 94% | 95% | 95% |

**HOUSING AND HUMAN SERVICES DEPARTMENT
TRAVEL A&B SUMMARY**

| Program Name | Description | Position | Destination | Funding Source | Total Cost |
|------------------------------------|---|-----------------|---------------------------|-----------------------|-------------------|
| Veteran Services | Veteran Affairs/State Initial Certification | Staff | Saint Petersburg, Florida | General Fund | \$1,210 |
| Veteran Services | Veteran Affairs/State Fall Certification | Staff | Safety Harbour, Florida | General Fund | \$2,000 |
| Veteran Services | Veteran Affairs/State Spring Certification | Staff | Safety Harbour, Florida | General Fund | \$2,000 |
| Community Resources Program | Juvenile Drug Court Grant | Staff | T B D | Grant | \$4,873 |
| Community Resources Program | Low Income Home Energy Assistance Program Conference | Staff | T B D | Grant | \$4,500 |
| Community Resources Program | Community Services Block Grant | Staff | T B D | Grant | \$5,600 |
| Housing Program | Community Block Development Grant Conference/ Construction Training Weatherization Assistance Program Grant | Staff | T B D | Grant | \$6,000 |
| Housing Program | Conference/General Training | Staff | T B D | Grant | \$8,000 |
| Housing Program | HOME Investment Partnership Grant Conference/General Training | Staff | T B D | Grant | \$7,000 |
| Housing Program | HOME Investment Partnership Grant Program Inspector Training | Staff | T B D | Grant | \$3,000 |
| Housing Program | State Housing Initiative Program Grant Conference/General Training | Staff | T B D | Grant | \$5,000 |
| Housing Program | State Housing Initiative Program Grant Inspector Training | Staff | T B D | Grant | \$2,500 |
| Total Funded For Department | | | | | \$51,683 |

**HOUSING AND HUMAN SERVICES DEPARTMENT
CAPITAL OUTLAY SUMMARY**

| Program Name | Description | Quantity | Unit Cost | Funding Source | Total Cost |
|------------------------------------|--------------------|-----------------|------------------|-----------------------|-------------------|
| Housing | Security Equipment | 1 | \$17,882 | General Fund | \$17,882 |
| Housing | Desktop Computer | 3 | \$1,000 | General Fund | \$3,000 |
| Guardian Ad Litem | Desktop Computer | 3 | \$1,000 | General Fund | \$3,000 |
| Total Funded For Department | | | | | \$23,882 |

**HOUSING AND HUMAN SERVICES DEPARTMENT
CAPITAL IMPROVEMENTS PROGRAM**

| Program Name | Description | Funding Source | Total Cost |
|---------------------------------|-----------------------------------|-----------------------------------|-------------------|
| Community Resources | Tropical Park Street Lighting | Community Development Block Grant | \$140,000 |
| Community Resources | East Mims Exercise Room | Community Development Block Grant | \$330,000 |
| Community Resources | Sharpes Greenway Sidewalk Project | Community Development Block Grant | \$70,000 |
| Community Resources | Sharpes Sidewalk Design Project | Community Development Block Grant | \$86,000 |
| Community Resources | A-Lane Speed Humps | Community Development Block Grant | \$40,000 |
| Total Funded For Program | | | \$666,000 |