



BOARD OF COUNTY COMMISSIONERS

**Brevard County Community Development Grant
Citizens Advisory Committee Meeting
Tuesday, July 15, 2025, at 10:00AM 2725 Judge Fran Jamieson Way,
Building C, Space Coast Room, Viera, FL 32940**

MEETING MINUTES

Board Chair: Art Edwards

Members Present: Art Edwards, Brenda Fox, Luella King, Latonya Hubbard, Yvonne Minus and Liz Alward

Members Absent: Jeri Blanco

County Staff Present: Linda Graham, Charles (Ed) Wright, LaShonda Jackson, Lesley Singleton, Erica Kirlew, Michele Rivera Lee Vang, Kathy Wall (Purchasing), Tramesha Flood (Purchasing) and Kaxandra Hernandez

SUMMARY

Roll Call: LaShonda Jackson

Call to order: Meeting was called to order at 10:00AM by Art Edwards

Pledge of Allegiance and Invocation: Pledge of allegiance and moment of silence led by Art Edwards

Meeting Minutes: Quorum

Kathy Wall with Purchasing provided information to the Committee about the Application Reviews for the FY' 25-26 CDBG Public Service Program. She stated that we received 10 applications, and the Housing and Human Services Department is currently reviewing the applications. Kathy discussed the ranking process.

Linda informed the Committee that we will deliver the applications in a few weeks.

STAFF REPORTS

Administrative: Linda announced the passing of one of our community advocates, Dwight Seigler, who was a very instrumental in submitting projects and assisting with leg work in/for the East Mims community. He also served on the Community Action Board for several years.



BOARD OF COUNTY COMMISSIONERS

Linda discussed the quorum has been changed within the resolution. As a result, 4 seated members will constitute a quorum.

CDBG Construction Project Updates: Charles (Ed) Wright provided an update on all current construction projects and provided the Citizen's Advisory Committee a CDBG Project Status List for the month ending July 2025.

The Sharpes Sidewalk Design:

Update: Engineer has been in discussions with Florida East Coast Rail (FEC) and has been told that FEC will not approve the sidewalk extension to the railroad track. Without FEC's approval, the project is not going to provide the desired connectivity.

The Committee requested Ed to bring pictures to the next meeting to show the length from where the sidewalk ends to the railroad track. Ed was asked, how much was expended? Ed will provide the amount at the next meeting.

Mims-Myrtle Ave and Mitchel Ave Speed Humps:

Update: Project was approved and is with Brevard County Public Works for scheduling. Ed explained speed humps are usually done in groups.

The Chairperson requested that Ed check with Public Works to see if they have other speed humps scheduled within in the next 4-5 months.

Install Accessible Bus Stops in Strategy Areas:

Update: In discussions with engineer to design sidewalks. Engineer is working on creating the requested task order.

Design Phases Of Bernice Jackson Park Multi-Purpose Fields Improvement Project:

Update: Project contract going through County approval process.

Proposed Projects

Sewer Feasibility studies for West Cocoa, Mims, and Clearlake- Working with Purchasing on Procuring an Engineer.

Alarm System Design for Cuyler Park and Woody Simpson Park- Committee was informed that alarm systems are not maintenance. They are upgrades to meet request of Fire Safety. This is an eligible activity.

Minnie St. and School St. Speed Humps- Substantial Amendment is being processed.

Mims Sidewalk- Citizen Buy In form needs to be sent to every property along proposed sidewalks for approval.



BOARD OF COUNTY COMMISSIONERS

Lucas Terrace Speed Humps- Brevard County Traffic Engineering has requested an additional survey be conducted on desire for speed humps by residents on the roads.

Linda informed the committee Section 108 Loan payoff for the Melbourne Health Department. This will be done in July.

Public Service Project Updates: Lesley Singleton provided the Committee a status report for month ending July 2025.

Lesley introduced our newest Contracts Administrator, Erica Kirlew.

Lesley stated the majority of the agencies have exceeded their program services and expenditure goals. Family Promise of Brevard is currently exceeding their goals in number of individuals assisted; however, due to other funding that has an earlier expiration date, the agency is utilizing those funds first.

One of the Committee members asked about the status of Tooley Community Development Group, Inc. Lesley stated a letter was received by Tooley stating CDBG funding will be returned due to current staffing and funding constraints. These funds will be used for CDBG Neighborhood projects.

OLD BUSINESS

None

NEW BUSINESS

Public Service Process/ Scoring / Awarding: Linda briefly went over the Public Service Process, scoring and awarding funding to the agencies.

Linda mentioned Emma Jewel Charter Academy is now a "B" rated school. The Committee requested that Linda reach out to Emma Jewel to see if they can attend one of the upcoming meetings to be recognized for a job well done.

UNFINISHED BUSINESS

None

Public Comments: Jarvis Wash, a Pastor from The REAL Church was acknowledged as a guest in the meeting.

Next Meeting Date

Friday, August 29, 2025 at 10:00 a.m. Walter Butler Community Center, 4201 N Cocoa Blvd, Cocoa, FL 32927

Adjournment Meeting adjourned at 11:14 AM