

**Minutes from the December 18, 2024  
Brevard County Contractors' Licensing Board  
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**The following Board members were present:**

Brian Fleis  
David Foley  
Kerry Gardner  
Ronald Nost  
Patrick Ripton  
Albert Underwood

**The following members of staff were present:**

Justin Caron, Assistant County Attorney  
Claudine Mickle, Development Services Assistant Manager  
Tommy Latherow, Records Compliance Specialist  
Marc Smith, Manager Contractor and Code Compliance Division  
Denny Long, Supervisor Contractor and Code Compliance Division  
Maggie Castellano, Contractor and Code Compliance Investigator  
Ashton Styron, Contractor and Code Compliance Investigator

**Call to Order:**

Vice Chair *Albert Underwood* called to order the December 18, 2024, Brevard County Contractors' Licensing Board meeting. Mr. Underwood directed the Board to introduce themselves and the trade they represented. New member Ronald Nost, part owner of Pipeline Plumbing, was recognized. Mr. Nost previously served on the Contractors' Licensing Board until stepping down in 2016.

**Approval of Minutes:**

*Kerry Gardner* motioned to approve the minutes of the November 20, 2024, Contractors' Licensing Board meeting, second *Ronald Nost*. Motion carried unanimously.

**Old Business:**

**Personal Appearance:**

**Brandon Barfield requests the Board approve his exam application for HARV Limited Contractor**

Brandon Barfield was present.

Albert Underwood reminded the Board Mr. Barfield previously appeared at the October meeting and the item was tabled to allow more supporting documentation to be gathered.

Brandon Barfield presented the additional documentation he had gathered along with receipts from purchases of equipment. Albert Underwood commented the additional information provided was a lot better than what was presented in October.

Ronald Nost inquired about how much experience Mr. Barfield had in the field. Mr. Barfield replied he worked for One Hour Air for seven years.

David Foley said he could see the depth of Mr. Barfield's career coming through better through this presented packet of information compared to previously.

Albert Underwood expressed the Board sees this situation a lot, and a lot of people in the trades are focused on getting jobs and not necessarily documenting information for their future unless someone told them to.

Motion to approve the exam application by *David Foley*, second *Patrick Ripton*. Motion carried 5-1 with Ronald Nost opposed.

**Applicants That Passed the GITS and Prov Exams:**

*Ronald Nost* motioned to approve, second *Kerry Gardner*. Motion carried unanimously.

**Reciprocity:**

*David Foley* motioned to approve, second *Kerry Gardner*. Motion carried unanimously.

**Administrative Transfers:**

*David Foley* motioned to approve, second *Kerry Gardner*. Motion carried unanimously.

**Citation Report:**

The Board reviewed the Citation Report. Albert Underwood asked about Kenneth Robert Jacobs who is currently following the terms of a Stipulated Agreement in effect from the November meeting. Maggie Castellano said Mr. Jacobs is responsive to communication and hopeful things will proceed smoothly.

**Public Speaking Session:**

No public speakers.

**Reports:**

**Claudine Mickle Development Services Assistant Manager**

No report

**Justin Caron, Assistant County Attorney**

No report

**Albert Underwood, Board Vice Chair**

No report

**Members of the Board**

No report

**Adjourn:**

Meeting adjourned at 6:45 PM