



BOARD OF COUNTY COMMISSIONERS

## Housing and Human Services

2725 Judge Fran Jamieson Way  
Building B, Suite 103  
Viera, Florida 32940

**Brevard County Affordable Housing Advisory Committee**  
**2725 Judge Fran Jamieson Way, Brevard County**  
**Government Center, Space Coast Room, Building C, Viera,**  
**FL 32940**

**November 21, 2024, at 4:30 pm**

### Meeting Minutes

**Committee Chair: Corey Lancaster**

**Members Present: Corey Lancaster, Josh Thompson, John Hopengarten, Cynthia Matthews**

**Members Absent: Rita Pritchett, Robert Klimkowski**

**Brevard County Staff: Natasha Jones, Alan Woolwich**

**Citizens/Guests: Rob Cramp, Drew Warren**

### Summary Minutes

**Call to Order/Introductions:** Meeting called to order at 4:30 PM by Chair, Corey Lancaster.

**Meeting Minutes:** **August 22, 2024.** Motions Matthews/Thompson, Approved unanimously.  
**October 24, 2024.** Motions Matthews/Thompson, Approved unanimously.

**Public Hearing:** Opened.

### 2024-2025 SHIP Affordable Housing Incentives Strategy Report.

Alan Woolwich reviewed the 2024-2025 Report draft with the Committee and reported on the status of sections to date and the three priority areas identified for action in 2025. They are Density Flexibility, Accessory Dwelling Units, and the Land Bank Inventory. The committee requested that staff include language on the potential Reservation of County Infrastructure for affordable housing developments given the challenges surrounding wastewater system capacity in



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some parts of the County. This language has been added along with evaluating additional incentives for providing adjustments to parking space designs and building height. He shared that progress has been made on accessory dwelling units with County Code revisions, and on the land bank inventory with a policy for disposition of the properties that is being drafted by staff. Additional work is still needed on revisions to the incentives section of the county code including density bonuses.

There were no comments received from the public during the public hearing.

**Public Hearing:** Closed.

**New Business:**

**2024-2025 SHIP Affordable Housing Incentives Strategy Report, Recommendations.** After brief discussion by the Committee no additional changes were recommended to the report as presented. A motion was made by John Hopengarten, and seconded by Cynthia Matthews, to approve the Report and forward to the Board of County Commissioners for adoption, and final transmittal to the Florida Housing Finance Corporation. Approved unanimously.

**CHDO Funding Application Request of Housing for Homeless, Inc. Multiple Family Residential Roof Replacement at Victory Village, 1720-1728 Hero Lane & 1728-1734 Winvet Lane, Titusville, FL 32796.** Mr. Rob Cramp representing Housing for Homeless, Inc. made a presentation on the proposed roofing project and request for \$97,225.00. After brief discussion by the Committee a motion was made by Josh Thompson, and seconded by John Hopengarten, to approve the funding request. Approved unanimously.

**CHDO Funding Application Request of Housing for Homeless, Inc. Single Family Residential Roof Replacement at 456 Fern Avenue, Titusville, FL 32796.** Mr. Rob Cramp representing Housing for Homeless, Inc. made a presentation on the proposed roofing project and request for \$11,400.00. After brief discussion by the Committee a motion was made by Josh Thompson, and seconded by Cynthia Matthews, to approve the funding request. Approved unanimously.



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**CHDO Funding Application Request of Housing for Homeless, Inc. Multiple Family Residential Roof and Septic System Replacement at 1526 Paradise Lane, Cocoa, FL 32922.** Mr. Rob Cramp representing Housing for Homeless, Inc. made a presentation on the proposed roofing and septic tank project and request for \$51,932.00. After brief discussion by the Committee a motion was made by John Hopengarten, and seconded by Cynthia Matthews, to approve the funding request. Approved unanimously.

### Staff Reports:

**Construction Projects:** Alan Woolwich and Drew Warren provided an update on Hope Hammock Rental Housing Project Phase II in Titusville and the Riverwalk roofing projects in Melbourne with Community of Hope. **Incentive Strategies:** Alan Woolwich reported on the progress of the policy for lot disposition and ongoing review of potential properties for the land bank inventory list.

**Live Local Act:** Alan Woolwich reported the County has updated the policy for applicants and that a site plan application is being reviewed for compliance.

**RFPs:** Alan Woolwich shared work on the RFP and process for the properties on Houston Lane at Merritt Island continues.

**Public Comment:** There was no public comment.

**Adjournment:** A motion to adjourn the regular meeting was made by Josh Thompson, second by Cynthia Matthews, approved unanimously. The meeting adjourned at 5:15 PM.

**Next Meeting Scheduled:** Thursday, February 20, 2025, 4:30 PM, Space Coast Room, Second Floor, Building C, Brevard County Government Center, Viera, FL 32940



John Hopengarten, Chairman

Date: March 20, 2025



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