

**Minutes from the November 20, 2024
Brevard County Contractors' Licensing Board
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The following Board members were present:

Cliff Barber
Roger Drabyk
RJ Durham
Brian Fleis
Kerry Gardner
Patrick Ripton
Albert Underwood

The following members of staff were present:

Justin Caron, Assistant County Attorney
Dawn Verostic, Development Services Manager
Claudine Mickle, Development Services Assistant Manager
Cherronda Washington, Development Services Supervisor
Tommy Latherow, Records Compliance Specialist
Marc Smith, Manager Contractor and Code Compliance Division
Denny Long, Supervisor Contractor and Code Compliance Division
Maggie Castellano, Contractor and Code Compliance Investigator
Ashton Styron, Contractor and Code Compliance Investigator

Call to Order:

Vice Chair *Albert Underwood* called to order the November 20, 2024, Brevard County Contractors' Licensing Board meeting. Mr. Underwood directed the Board to introduce themselves and the trade they represented.

New Business:

Approval of Minutes:

RJ Durham motioned to approve the minutes of the July 17, 2024, Contractors' Licensing Board meeting, second *Roger Drabyk*. Motion carried unanimously.

Roger Drabyk motioned to approve the minutes of the September 18, 2024, Contractors' Licensing Board meeting, second *RJ Durham*. Motion carried unanimously.

Patrick Ripton motioned to approve the minutes of the October 16, 2024, Contractors' Licensing Board meeting, second *RJ Durham*. Motion carried unanimously.

Personal Appearance:

Kenneth Robert Jacobs, Secure Fence and Rail LLC, 14-FE-CT-00044, Stipulated Agreement Review

Kenneth Robert Jacobs was present.

Albert Underwood reminded the Board they previously discussed Mr. Jacobs and the terms of the Stipulated Agreement at a previous meeting.

Assistant County Attorney Justin Caron said his office worked with staff to prepare the Stipulated Agreement. Mr. Jacobs had already signed the agreement and unless the Board wanted to amend anything it just needed their approval.

Mr. Jacobs stated he appreciated the opportunity for another chance to move forward. Brian Fleis disclosed he is working on a job with Mr. Jacobs and feels he has good intentions. Kerry Gardner advised if the six-month payback condition of the Stipulated Agreement became an issue to contact staff sooner rather than later to work it out rather than let it lapse without communication.

Mr. Caron advised Brian Fleis to recuse himself from the vote due to his work with Mr. Jacobs.

Motion to submit the Stipulated Agreement by *RJ Durham*, second *Kerry Gardner*. Motion carried unanimously. Brian Fleis recused himself from the vote.

Applicants That Passed the GITS and Prov Exams:

RJ Durham motioned to approve, second *Kerry Gardner*. Motion carried unanimously.

Citation Report:

The Board reviewed the Citation Report.

RJ Durham stated he had warned some people doing work without permits there was a "Sheet of Shame" where they would be lumped together with unlicensed contractors. He hoped that association would straighten them up.

Public Speaking Session:

No public speakers.

Reports:

Dawn Verostic, Development Services Manager

No report

Justin Caron, Assistant County Attorney

No report

Albert Underwood, Board Vice Chair

No report

Members of the Board

No report

Adjourn:

Meeting adjourned at 6:42 PM