



## **Brevard County Affordable Housing Advisory Committee Regular Meeting Minutes**

**4:30 PM Thursday, August 22, 2024**

**County Government Center, Space Coast Room, Building C, Viera, FL**

**COMMITTEE CHAIR:** Corey Lancaster

**MEMBERS PRESENT:** Corey Lancaster, Josh Thompson, Cynthia Matthews, Brenda Burton, Robert Klimkowski

**MEMBER'S ABSENT:** Rita Pritchett, John Hopengarten

**BREVARD COUNTY STAFF:** Ian Golden, Linda Graham, Natasha Jones, Alan Woolwich, Brian Breslin

**CITIZENS/GUESTS:** Drew Warren, Haywood Davidson, Frank Pitt

### **Summary Minutes**

**Call to Order/Introductions:** Meeting called to order at 4:30 PM by Chair, Corey Lancaster

**Meeting Minutes: June 13, 2024.** A motion to approve was made by Josh Thompson, second by Cynthia Matthews, motion approved unanimously.

### **New Business:**

- **Community Housing Development Organization (CHDO) Funding Application Request of Community of Hope** for Roof Replacement, Residential Quadplex located at 1415-1417 Roosevelt Avenue, and 1416-1418 Hoag Avenue, Melbourne, FL 32901. Drew Warren of Community of Hope made a presentation on the request for funding and answered brief questions from the Committee. The requested funding amount for the project is \$17,995.00. Motion made to recommend approval of funding by Josh Thompson, second by Brenda Burton. Approved unanimously.
- **Community Housing Development Organization (CHDO) Funding Application Request of Community of Hope** for Roof Replacement, Residential Duplex located at 1420-1422 Hoag Avenue, Melbourne, FL 32901. Drew Warren of Community of Hope made a presentation on the request for funding and answered brief questions from the Committee. The requested

funding amount for the project is \$18,474.00. Motion made to recommend approval of funding by Josh Thompson, second by Brenda Burton. Approved unanimously.

**Staff Reports:**

**Ian Golden** provided an update to the last **Local Government Contribution Request for Proposal (RFP) Process**. The County received an appeal on the award recommended by the Affordable Housing Advisory Committee (AHAC) on June 13, 2024, for receiving the sole local government contribution allowed by the applicable Florida Housing Finance Corporation (FHFC) Request for Applications (RFA). After review by the County Purchasing Services Office, it was determined that ranking should not include averaging of scores. The AHAC member project scoring sheets provided were then reviewed and a ranking was then determined consistent with County standards. As a result, the Forest Glen Project in Titusville was determined as the project to receive the local government contribution and not the South Family Babcock, LLC project in Melbourne. A subsequent appeal was made of this determination but then dropped by the applicant. It is anticipated that the Forest Glen project will be awarded funding in this round of the FHFC RFA as a listed and eligible recurring applicant.

**Construction Projects:** Brian Breslin provided an updated report on the Hope Hammock Rental Housing Project Phase II in Titusville with Community of Hope.

**Incentive Strategies:** Alan Woolwich reported on the progress of potential accessory dwelling unit applications in the County Code.

**Live Local Act:** Alan Woolwich reported the County has updated the local policy for development applicants seeking to apply the revised Act provisions.

**Request for Proposals:** Alan Woolwich and Linda Graham shared that staff is still working on the Request for Proposal (RFP) for the properties on Houston Lane at Merritt Island.

**Public Comment:** There was no public comment.

**Adjournment:** A motion to adjourn the regular meeting was made by Josh Thompson, second by Cynthia Matthews, approved unanimously. The meeting adjourned at 5:03 PM.

**Next Meeting Scheduled:** Thursday, October 17, 2024, 4:30 PM, Space Coast Room, Second Floor, Building C, Brevard County Government Center, Viera, FL 32940

/s/ Corey Lancaster  
Chairman

Date: 11/21/2024