

**NORTH BREVARD PUBLIC LIBRARY
ADVISORY BOARD MEETING MINUTES
April 11, 2024**

Members Present

Constantine Daniel, District 1 - Chair
Michelle Canha, District 2
Suzanne Noel-Copeland
Pete Poole, District 1
Nancy Praver, Titusville
Andrew Rothstein, Cocoa Beach
Patsy Shearer, Cocoa
Janis Shellabarger, Titusville
Loretta Wilson, District 2
Maxine Zieman, District

Others Present

Wendi Jo Bost, Library Services Director
Griselda Clarke, Assistant Director of Libraries
Phyllis Stover, Administrative Secretary

Call to Order

The meeting was called to order at 10:05 a.m. by Mr. Constantine.

Approval of Minutes

A motion was made by Mr. Rothstein, seconded by Mr. Poole, to approve the minutes for the October 12, 2023 board meeting. *Motion unanimously carried.*

Correspondence

None.

Library Services Director's Report

Lena Penna has been promoted to Director of the Catherine Schweinsberg-Rood Central Library.

The Board of County Commissioners approved a patron's request to extend the operating hours of the Port St. John Public Library. The library will be open seven days a week. More staff will be added and the Director I position will become Director II.

The 922 Club (named after Cocoa's zip code) is a community group of non-profit organizations supporting the local community.

We are working with the Early Learning Coalition at the opening of their book nook. The mobile library will visit them.

The website calendar is getting an upgrade.

Griselda Clarke is working with three teams: FRBR, DVD genres and Cataloging to bring cohesiveness to the library system.

Tagging is being completed at our last location; work is being done on our App/Gates replacement.

The libraries are preparing for the summer reading program, Adventure Begins at Your Library. The kick-off party will be June 1st at Central; the finale party will be in July at Satellite Beach. We will have billboards and a bus wrapped in the Ride to Read with our information thanks to our partnership with Space Coast Area Transit.

To engage more adults, we are having our first adult summer reading program. The prize for a Bingo blackout is a high lumen, LED flashlight.

We received a \$2,500 grant from the Eau Gallie Rotary Club for summer reading prizes.

Library Con was a huge success and so well-attended that it outgrew the venue. It will move to the Melbourne Auditorium in February 2025.

We are on budget for the rest of the fiscal year. We are busy working on the budget for next year and spending a lot of time evaluating projects. These are examples of some of the projects:

- a. Begin carpet installation at Central library
- b. Work on the restrooms at Titusville
- c. Address furniture needs at most locations
- d. Address piping concerns at Central
- e. Address landscaping
- f. Remove the gazebo at Port St. John
- g. Other capital projects, such as plumbing, fire walls, etc., as needed

Central library will host a run along the river on April 13.

On March 27th, Library Services hosted an online workshop on Safety and Security by Dr. Steven Albrecht for Brevard and Volusia County library staff. It was paid for by NEFLIN.

LinkedIn Learning has over 20,000 courses.

Personal Appearances

Mr. Rothstein visited Carnegie Library and learned about their digitization project.

Mr. Daniel visited the Cocoa Beach Library.

Unfinished Business

None

New Business

Comments by Public

None

Comments by County Library Board Members

Ms. Praver inquired about whether the Board of County Commissioners had allocated money for opening Port St. John Library seven days a week. Ms. Bost replied that we have it in the budget.

Ms. Wilson requested that the Board not plan a meeting on September 5-7 or January 8-10 because they will be attending the surf show to make Central Library gift shop purchases.

Adjournment

Ms. Zieman made a motion to adjourn the meeting, motion seconded by Ms. Noel-Copeland . The meeting was adjourned at 11:20 a.m.