

The following Board members were present:

Cliff Barber
Bud Crisafulli
Ralph (RJ) Durham
Brian Fleis
David Foley
Al Underwood

The following members of staff were present:

Justin Caron, Assistant County Attorney
Dawn Verostic, Board Secretary & Development Services Manager
Claudine Mickle, Development Services Assistant Manager
Misty Shirah, Development Services Supervisor
Kathleen Schindler, Development Services Supervisor
Cherronda Washington, Development Services Supervisor
Marc Smith, Contractor & Code Compliance Manager
Denny Long, Contractor & Code Compliance Supervisor

Others present:

Todd Hasson
Jennifer Hasson
Jeffrey Patton

Chair Bud Crisafulli called to order the October 18, 2023, Brevard County Contractor Licensing Board meeting.

Chair Crisafulli swore in all witnesses.

Official Administrative Business:

Approval of the Contractor & Code Compliance Officer Training

The Board was introduced to Compliance Officer and department Supervisor, Mr. Denny Long. Denny was in attendance of the meeting. *Ralph Durham* motioned to approve the annual training of Officer Long, second *David Foley*. The motion carried unanimously.

Old Business:

Reciprocity Standards

Claudine Mickle reminded the Board the reciprocity application was previously presented at the November 2022 meeting, as some Counties in Florida chose to eliminate their contractor licensing departments. Claudine added the loss of Contractor Licensing Boards resulted in Contractors losing the ability to reciprocate into Brevard without the standard Letter of Reciprocity. Claudine presented the Board with the recommendation for applicants to provide documentation in lieu of the letter and the ability to request the applicants to appear before the Board if staff is not able to administratively approve the applications. Claudine further stated an amendment to County Code of Ordinance Chapter 22-525 Reciprocity section would be required to proceed with the proposed changes. Claudine added the proposed amendment changes would be drafted and presented to the Board prior to amendment.

The Board discussed the terms presented and Claudine added out of ten applications received since November 2022, only three were contractors impacted by elimination of licensing departments or boards.

Albert Underwood motioned to approve, second *Ralph Durham*. The motion carried unanimously.

New Business:

Personal Appearance

Eastern Florida State College: Jeffrey Patton, Instructor of HVAC Technology, requests the Board approval of EFSCs apprenticeship program.

Claudine introduced Mr. Jeffrey Patton to the Board and informed them of his request to accept a policy change in application approval of Journeyman Air Conditioning applications.

Mr. Patton was present and acknowledged his thirty-year career with Eastern Florida State College and introduced himself as the Director of the Apprenticeship Program. Mr. Patton acknowledged the school's three-year program for journeyman students which requires 6,000 certified on-the-job training hours. He requested the Board consider after the students have

graduated from the 3-year program to allow them to apply for the journeyman air-conditioning license and take their exam as opposed to waiting for the existing four-year requirement.

The Board discussed the importance of programs such as local apprenticeship training and encouraged the acceptance by amending the County Code of Ordinance to decrease the minimum number from four to three years documented experience for the journeyman application. In addition, the Board confirmed acceptance of the apprenticeship programs 6,000 hours or four-year program, whichever occurs first. Ralph motioned staff to move forward with the ordinance amendment process.

Ralph Durham motioned to approve, second *Albert Underwood*. The motion carried unanimously.

Todd Hasson requests the Board approve his Garage Door contractor exam application.

Mr. Hasson was present and introduced himself to the Board as a franchisee partner of Precision Garage Door Service. Mr. Hasson admitted the business owners would not validate his experience due to the competition for their business it would impose. He expressed his start in the garage door industry began in 2000 out of Long Island in 2009 as well as Indianapolis. Mr. Hasson further reviewed the documentation he submitted for review to include W2 statements and email letter of experience.

The Board discussed the background and experience presented by Mr. Hasson as well as the documented experience provided including his earnings reports and confirmed it was acceptable for application approval.

Albert Underwood motioned to approve, second *David Foley*. The motion carried unanimously.

Citation Report

The Board reviewed and discussed the information provided on the citation report as they found a high volume of citations for work without permit in the Harbor Island Resort. Claudine informed the Board the structures were built by Lennar Homes and added after the permits were issued and finalized, a company converted a garage into a theater room without any permits with

work completed by unlicensed individuals. Compliance Officer Marc Smith, added the community was built with RU2, allowing resort dwellings. It was determined the neighborhood is predominantly purchased by investors seeking to operate as Airbnb locations. David Foley expressed concern with the Airbnb's growth in the County. It was determined they could not offer the short-term rentals in RU1 and therefore went with the RU2.

The Board further discussed the benefit of reviewing the citations issued by the month. Misty informed the Board the ability for staff to add any fields or columns of data the Board may require to review at future meetings. Misty suggested to the Board the purpose of the citation report was to inform the Board of any citations issued if unpaid, the respondents can be served with due process. She added the Board can request the respondents to appear before them or request the compliance officers to appear speaking to any ongoing cases which may appear month after month.

Applicants That Passed the Prometric, GITS and Prov Exams

David Foley motion to approve, second *Brian Fleis*. Motion carried unanimously.

Administrative Transfers

Al Underwood motion to approve, second *Ralph Durham*. Motion carried unanimously.

Public Speaking Session:

No speakers present

Reports:

Dawn Verostic, Board Secretary & Development Services Manager

No report

Justin Caron, Assistant County Attorney

No report

Bud Crisafulli, Board Chair

No report

Members of the Board

Ralph Durham informed the Board with the higher cost of living we will see an increase in unlicensed contracting. He encouraged the Board to review their contracts and if they see no permit is in place to inform the consumer and the County as needed.

David Foley added the requirement for reporting complaints to Contractor and Code Compliance, a name is required to be reported by the complainant. Claudine informed the Board, if it is an unlicensed contractor, then the complainant can remain anonymous. Marc Smith added it is more valuable to a complainant to report the violation as a Code Enforcement violation as they have more authority to proceed with disciplinary actions as opposed to reporting it as a Contractor Licensing violation or complaint.

Adjourn:

Meeting adjourned at 7:05 PM