



BREVARD COUNTY
BOARD OF COUNTY COMMISSIONERS

**INTER-OFFICE
MEMORANDUM**

Office of Human Resources: Employee Benefits, 633-2031, Fax 321-633-2036

DATE: February 3, 2022
TO: Employee Benefits Insurance Advisory Committee Members:

Representative

Abbate, Frank
Visco, Jerry
Mascellino, Carol
Golan, Kika
Prasad, Katelynne
Schmadeke, Adrienne
Vacant
Khan, Imtiaz (Fazie)
Elmore, Amanda
Burke, Cecilia
Pelham, Gregory
Forknall, Ron
Tuttle, Kay
Hirschmiller, Karen
Urbano, Bonnie
Jenkins, Tom
DiSciascio, Chris
Vacant

Department/Office

CMO, County Manager
Chairman, Human Resource Director
District 1 Comm Office
District 2 Comm Office
District 3 Comm Office
District 4 Comm Office
District 5 Comm Office
Budget Office
EAC Representative
Clerk of Court Office
Property Appraiser Office
Sherriff's Office
Supervisor of Elections Office
Tax Collector's Office
Property Appraiser Office
Retiree Appointee
IAFF Representative
CBRC Representative

Alternates

Gillis, Lisa
Mcgee, Darcie
Grissinger, Lynne
Vacant
Rowe, Ruth
Washburn, Ed
Causey, Dee Dee
Fusscas, Peter

Sheriff's Office
Natural Resources
Clerk of Court Office
Supervisor of Elections Office
Tax Collector's Office
Retiree Appointee
Retiree Appointee
CBRC Representative

FROM: Jennifer Engle, Employee Benefits Manager

SUBJECT: COMMITTEE MEETING NOTICE

Proposed Agenda:

- **Benefit Consultant RFP**
- Other Topics of Interest to the Committee

Presentation Location, Dates and Times

Viera Gov't Ctr., Bldg. C, Florida Room
March 10, 2022, 1:00pm – 4:00pm

cc: Jerry Visco, Director, Human Resources, Summer Wyllie-Vitt



Florida's Space Coast

Purchasing Services
2725 Judge Fran Jamieson Way, Suite C303
Viera, FL 32940

Telephone (321) 617-7390
Facsimile (321) 617-7391

PUBLIC MEETING NOTICE

Pursuant to section 286.011, Florida Statutes, notice is hereby given that the Board of County Commissioners Purchasing Services will be holding a Selection Committee Meeting regarding Request for Proposal 2-22-11; Employee Benefits Consulting Services. The meeting will convene on Thursday, March 10, 2022 at 1:00 PM at the Brevard County Government Center in the Florida Room, 2725 Judge Fran Jamieson Way, Bldg. C, Viera, FL 32940.

If a person desires to appeal any decision made by this Committee with respect to any matter considered at this meeting, such a person will need a record of the proceedings and that, for such proposals, such person may need to ensure that a verbatim record of the proceedings is made, at his/her own expense, which record includes testimony and evidence upon which any such appeal is based.

Brevard County adheres to the American Disabilities Act and will make reasonable modifications for access to these hearings upon request. Requests may be made to the ADA Coordinator at (321) 633-2017 or by email at Brian.Breslin@BrevardFL.gov, and must be made at least 48 hours in advance of the public meeting/hearing in order to provide the requested service.

Persons needing accommodations or an interpreter to participate in this proceeding should contact the Purchasing Services Office no later than 48 hours prior to the meeting at 321-617-7390, Attn: Central Services Director, for assistance.

Notice Posted:

Brevard County Website

Vendorlink

Demandstar

**EMPLOYEE BENEFITS INSURANCE ADVISORY COMMITTEE
MEETING AGENDA**

March 10, 2022 1:00 pm to 4:00 pm
Viera Government Center, **Bldg. C, Florida Room**
2725 Judge Fran Jamieson Way, Viera, FL

DATE: February 3, 2022
TO: Employee Benefits Insurance Advisory Committee Members:

Representative

Abbate, Frank
Visco, Jerry
Smith, Nathan
Golan, Kika
Prasad, Katelynne
Schmadeke, Adrienne
Vacant
Khan, Imtiaz (Fazie)
Elmore, Amanda
Burke, Cecilia
Pelham, Gregory
Forknall, Ron
Tuttle, Kay
Hirschmiller, Karen
Urbano, Bonnie
Jenkins, Tom
DiSciascio, Chris
Baker, Doug

Department/Office

CMO, County Manager
Chairman, Human Resource Director
District 1 Comm Office
District 2 Comm Office
District 3 Comm Office
District 4 Comm Office
District 5 Comm Office
Budget Office
EAC Representative
Clerk of Court Office
Property Appraiser Office
Sherriff's Office
Supervisor of Elections Office
Tax Collector's Office
Property Appraiser Office
Retiree Appointee
IAFF Representative
CBRC Representative

Alternates

Gillis, Lisa
Mcgee, Darcie
Grissinger, Lynne
Vacant
Rowe, Ruth
Washburn, Ed
Causey, Dee Dee
Fusscas, Peter
Engle, Jennifer

Sheriff's Office
Natural Resources
Clerk of Court Office
Supervisor of Elections Office
Tax Collector's Office
Retiree Appointee
Retiree Appointee
CBRC Representative
Human Resources

FROM: Jennifer Engle, Employee Benefits Manager

SUBJECT: COMMITTEE MEETING NOTICE

Proposed Agenda:

- **Benefit Consultant RFP**
- Other Topics of Interest to the Committee

Presentation Location, Dates and Times

Viera Gov't Ctr., **Bldg. C, Florida Room**
March 10, 2022 1:00pm – 4:00pm

cc: Jerry Visco, Director, Human Resources, Summer Wyllie-Vitt

"Pursuant to Section 286.0105 Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Such person may provide a court reporter, stenographer, or a tape recorder for such verbatim record."

"Persons seeking to preserve a verbatim transcript of the record must make those arrangements at their own expense."
"The needs of the hearing or visually impaired persons shall be met if the department sponsoring the meeting/hearing is contacted at least 48 hours prior to the public meeting/hearing by any person wishing assistance."