

NORTH BREVARD COMMISSION ON PARKS & RECREATION

Minutes of the regular meeting of the North Brevard Commission on Parks & Recreation (N.B.C.P.R.), an advisory board, held Thursday, January 14, 2021 in the Brevard Room of the Brevard County Government Complex-North.

Members Present

Bianca Alaimo – via conference call
Arnie Benson
Jane Cline
Andrew Connors
William Klein – via conference call

Members absent

Nitan (Sunny) Aggrawal
Amelia Robinson
Randy Rodriguez
Willie Taylor

City of Titusville Elected Officials / Staff

Dan Diesel

Brevard County Parks & Recreation Staff

Jeff Davis, Jr., North Area Manager
Tex Loadholtz, Maintenance Superintendent
Michael Hoffmann, Recreation Superintendent
Shirley Corliss, Administrative Secretary

Brevard County District 1 Commission Office Staff

Carol Mascellino, Administrative Aide to Commissioner Pritchett

I. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

Arnie Benson called the meeting to order at 5:00 p.m. The invocation was given by Arnie Benson, followed by the Pledge of Allegiance.

I. Roll Call:

Absent:
Nitan (Sunny) Aggrawal
Amelia Robinson
Randy Rodriguez
Willie Taylor

Motion requested by Arnie Benson to excuse the absences. Motion by Jane Cline, seconded by Andrew Connors, accepted and moved by all.

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AYE: Alaimo, Benson, Cline, Connors, Klein

NAY: None **Carried 5-0**

II. APPROVAL OF MINUTES

Motion requested by Arnie Benson to approve the minutes from the November 12, 2020 with no corrections. Motion by William Klein, seconded by Andrew Connors, accepted and moved by all.

AYE: Alaimo, Benson, Cline, Connors, Klein

NAY: None **Carried 5-0**

III. REPORTS

A. Miscellaneous Reports & Updates—FYI - None

B. Chairman's Report on Meetings - No Meeting

C. Advisory Board Members

Mr. Connors: Mr. Connors visited all of his parks and stated that they all look great. He is glad to see so many people out in the parks. Mr. Connors stated that he watched on the news last week what transpired at our nation's capital and then the next day going out to the Parks seemed like a different world. Mr. Connors is happy and proud to be a part of this Board and would encourage everyone to get involved to make your community better.

Ms. Cline: Ms. Cline recently visited the Singleton Tennis Courts and saw a small child getting tennis lessons. Ms. Cline said that you never know the amount of work it takes because the parks always look so wonderful. She is thankful for the hard work being done to keep the parks looking great at all times.

Mr. Klein: While visiting Wuesthoff Park, Mr. Klein observed 2 beautiful hawks in the trees. Mr. Klein and his family had a wonderful time visiting with each other in a safe and beautiful environment during the Christmas holiday at the Chain of Lakes complex. They were able to enjoy a nice picnic in the fresh air. They also observed over a hundred whistling ducks in the water.

Mr. Klein is pleased with the recent work that has been done at Parrish Park by the Parks staff and FDOT.

Mr. Klein visited Manatee Hammock around Christmas also. The park was full of campers enjoying the campground. Mr. Klein was happy to see the many new trees that have recently been planted and thought the park looked great.

Mr. Klein is concerned with the recent talk of installing permanent fencing around both ponds at Sand Point Park. He feels they should better monitor the quality of the water and contamination. Mr. Klein plans to write a letter with what he thinks should be done and will send it in.

Mayor Diesel stated that the fence was just a suggestion from a resident and there has been no further discussion on installing permanent fences at this time. Mr. Davis stated that he has been in communication with Sean Stauffer, Water Resources Director with the City of Titusville and he is please with how the City has

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responded to the leak. Mr. Davis said that our Parks' Staff will assist with anything that is needed. Mr. Klein is concerned that the pond has not been checked and feels the pond should be drained and the muck cleaned.

Ms. Alaimo: Ms. Alaimo visited all of her parks and noticed that there were a lot of people playing /using the parks during the holiday vacation. She thought the parks look very clean. She noticed the work being done on the new dock at Rotary Park and is excited to see the progress on this project. Ms. Alaimo's father lives next to Manzo Park and enjoys visiting the park frequently. At Sandrift Community Center, there are some concerns with flooding in the parking lot when there is rain.

Mr. Benson: Mr. Benson stated his parks are in great shape. He asked that Tex commend his staff for the excellent work they do.

D. City of Titusville

Mayor Dan Diesel: Mayor Diesel provided an update of the City Council members and their positions on the Council. The Council heard from many Citizens that brought great ideas for handling the recent sewage line break. The City is working very hard to find the cause and ways to make sure this does not happen again. Mayor Diesel voiced his concern over the many homeless in the parks. While in Sand Point Park early one morning, he observed elderly people walking in the park. There were many homeless people in the pavilions, some sleeping on top of the picnic tables. He will continue to work with private sector organizations/ local churches to address the needs and resources for the homeless in our Community. He would like to see the churches work together and possibly form a coalition to assist with the needs of the homeless while making the public feel safe being in the parks.

E. North Area Parks Operations Staff

Jeff Davis: Mr. Davis spoke about the signs that were being posted at Sand Point Park by a citizen during the sewage spill/clean up. He was not aware of the City granting permission for anyone to post signs and instructed staff to remove the signs and bring them to the NAPO Office.

Mr. Davis stated that there is a meeting scheduled on Jan. 19 with Mims Elementary. The meeting is to discuss partnering with a local Professional Athlete that wishes to contribute financially for a joint reading program with the school & the after-school program at Cuyler Community Center.

Mr. Davis asked Mayor Diesel if he had heard from the group that was interested in building the playground at Sand Point Park for Persons with Disabilities. Mayor Diesel has not heard anything. Mr. Davis will reach out to Ann Burton to check the status of this project.

Mike Hoffmann: NAPO Recreation Report

The January Movie in the Park (MITP) will be on Saturday, January 23rd starting at 7:30PM. The movie is "Onward" and will be shown at Sand Point Park. We are still advertising MITP as a "Drive-In" showing and can be broadcasted on your car FM radio.

Brevard County Parks and Recreation Department is hosting a department wide social media "photo contest" on Facebook. The event will run from Monday, January 11th to Sunday, January 31st and photos being posted will be specific to Brevard County parks. Prizes will be awarded to top 3 most "liked" photos with an

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opportunity for the 1st place winner to have their photo hung at the Viera Government Center (Bldg. C) for the month of February.

Cuyler Community Center has begun open registration for their Youth Basketball program. Enrollment is currently open but start dates for practicing and games have been pushed back to help increase enrollment.

Walter Butler Community Center is hosting a 9th grade basketball league starting in January. The freshmen high school basketball teams were cancelled this year due to covid-19 so Walter Butler Community Center has created a league for the community to participate in.

Sandrift Community Center had open registration for the annual Spring Craft Fair at Fox Lake. Registration was held on Monday, January 11th. The turn-out for registration was excellent with booking over 75% of the spots. The Spring Craft Fair will be on Saturday, March 27th.

Currently, we have After School programs running at Walter Butler Community Center, Port St. John Community Center, Cuyler Community Center, and Isaac Campbell Community Center with an average attendance of 125 kids per week.

Tex Loadholtz: NAPO Maintenance Report

Space Coast Community Sports Complex

The 26'x30' metal equipment structure in the maintenance compound has been installed and passed inspection for use.

Removal of a large pine tree obscuring one of the Musco lights at baseball field is complete.

The 3,000 square foot portion of the newly grassed soccer field is established and growing in well. All rec partners on location are active in their respective seasons, staff is supporting numerous activities for successful programs.

Walter Butler Community Center

Installation of the new condensing units for the gymnasium A/C is complete. The upgraded control systems to be installed this month.

Coordinating with Road & Bridge on installing asphalt speed humps to replace the old plastic humps. Anticipate commencement this month.

The "Parking for Park Patrons Only" sign in the vicinity of playground was stolen. Replacement signage has been installed.

PSJ Boat Ramp

Repaired north/east corner of seawall with stabilized material. Recent north wind and high water causing recurring washout. Additional repairs required post tropical storm Eta.

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Repaired east corner of riprap with a concrete baffling system to prevent erosion.

City Point Church

The dead oak tree south/east of the building has been removed.

Manatee Hammock

Campground is currently at 60% capacity; anticipating a busy season. Continual clean up from recent storms and site preparations recurring with frequency.

Pool is closed for renovations. Construction contractor has a PO and fully executed contract. Teracon is currently working on an assessment and drawings for addressing black algae, pool resurface, deck surfacing and erosion under the pool slab.

Coordinating with BC Fire Rescue with asset transfer of Station #88 to campground to replace existing singlewide trailer for maintenance. Transferred building is double wide. FR is working on design of their replacement station, project on hold for transfer until at least December.

Working on the scope of work to RFQ the removal of the caretaker mobile home, the contract was not renewed. If a new caretaker applies for the position and is selected, they will be responsible for providing their own manufactured residence.

Statham Park

New park sign has been delivered to the NAPO maintenance shop. Installation scheduled to begin this winter.

Removing park from contract lawn maintenance schedule with new bid where in-house staff can provide consistent quality maintenance balanced against River's Edge reservation schedule.

Rotary Park Riverfront

Under construction with project repairs on schedule. The shoreline revetment is complete. Construction barge on site with all pilings removed, started setting new pilings this week per survey locations. We have a fully executed contract with W&J Construction and have issued a Notice to Proceed effective August 24. Project has an estimated completion of 40 weeks or 280 calendar days for target date of substantial completion May 31, 2021.

Repairs to the observation ramp and platform within the park which was destroyed by fire from arson. Portions of the ramp were removed for access to riprap repair as part of construction. Repair/replacement will be worked into total project with work being done by in-house staff.

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Space View Park

Project under construction and on schedule, shoreline revetment complete on Gemini side of park at the east point. The damaged docks have been removed with the area cleared for the new seawall and tiebacks. The seawall is scheduled to begin November 6. Project began September 29 and is slated for 180 days with substantial completion March 2021.

Oak trees pruned by staff for construction access on Gemini side of park.

Kennedy Point Park

All repairs complete, park re-opened September 4. W&J Contractor portion complete. An assessment letter has been complete regarding the dredge and boat ramp clean up by the Engineer with a few issues. The review was sent to Oliver and Company for their review. A meeting being scheduled to determine best direction forward to include removal of sand from the boat ramp.

Conservation area under the cabbage palm trees cleaned up for maintenance.

Sandpoint Park

In process of receiving proposals to replace the metal roof and make tongue and groove decking repair to the Vallencenti Pavilion.

Investigating the possibility of connecting the new Titusville gap trail to the south west entrance of the park.

A new hinged bollard has been ordered for placement at the pedway opening near the west Garden St entrance.

Sandrift Community Center

Resurfacing of the entrance/exit roads with new asphalt complete, much improved.

Reconstructed, stucco'd and replaced park sign. Added sign and flagpole lighting – all work completed by in-house staff. Looks very nice.

Gibson Complex

Conducted roof inspection of all facilities and made small repairs as necessary. Building D identified as needing new roof in near future. Approved roofing companies have been contacted for proposals for replacement.

Acquiring quotes for the installation of gutter system to Building A.

Scope of work and quoting process complete for the repair to the large steel beam on the north/east corner of building A. PO in requisition process to the contractor.

Campbell Park

Received PO to replace the roof of the barbecue building, coordinating notice to proceed.

Tennis court lights repaired, all lighting in operation.

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New cooling water fountain for the playground pavilion has been installed and powered up.

Coordinating the replacement of countertops, sinks and mirrors in each restroom of the Community Center. Men's room identified first to be complete this fall. Ladies' room to be completed by January. Also, in the process of quoting the replacing of partitions and replacing with Santana in both restrooms, targeting completion same as above. Partitions are on order.

Preparing scope of work for park security cameras. Meeting with the City of Titusville IT personnel utilizing mobile camera conducted this week to determine placement for optimum viewing. Updates will be provided as information is available.

Blanton Park

Receiving proposals to paint restroom building.

WW James

All fields were refurbished for Fall season. Working on painting the concession building.

Coordinating cut out and resurfacing the road around the large stormwater drains at the entrance, anticipate completion by the end of the calendar year.

Wuesthoff Nature Park

Receiving proposals to replace exercise equipment. Meeting with equipment representatives on site November 12.

Filling in low area where previous caretaker trailer was removed. Contract was not renewed with tenant. Considering options for use of space.

Preparing materials take-off for replacement of the wood decking for the building, construction planned for Fall/Winter.

Exploring opportunities for use of the old nature center for educational programming. Building upgrades may ensue depending on outcome to include roof, wrap around decking, painting and flooring.

Fox Lake Park

Receiving proposals for replacement of the playground system. Selection team to make decision when received. Demo of old system to follow. Meeting with equipment representatives on site November 12.

In the process of replacing all directional and speed limit signs and trash receptacles with new.

Working on improvements to the park entrance, with tree trimming, fencing and landscape. Partial complete, project in progress.

Working on plans to repaint the maintenance shop and caretaker residence. Residence will be first, proposal being prepared for review.

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Receiving proposals for replacement of the single rail wood fencing at the park entrance, playground and large pavilion.

Construction project to the kitchen is complete with hoods and Ansul system. Currently making improvements to counter tops, serving area, replacing sinks and other miscellaneous upgrades. Anticipate completion by end of calendar year.

Coordinating with FWC on treatment of floating aquatic vegetation in vicinity of shorelines and boat ramp. Recent winds blew floating plants into the ramp where it is difficult to navigate.

Specifications for RFQ being prepared to include strategic planting of trees. Quantity to be determined.

PSJ Community Center

Concrete repairs to perimeter pedway damaged during playground installation being coordinated. Plans are to include an additional pad space for a new picnic table. Anticipate completion by the end of November.

Fay Park

Repainted the tennis court restrooms.

Fay Lake Wilderness Park

Monitoring shoreline areas where invasive vegetation was removed for any regrowth.

Installed a new bench on the west side of the south playground, per constituent request.

North Brevard Senior Center

Upgrading kitchen sink drainage for Health Dept compliance complete. In the process of treating and removing exotic vegetation along the trail.

Replaced all T111 siding along the east side of the building. In process of repainting entire wall.

Removing the roof/covering over the BBQ pit.

Installed new signage regarding clearance areas.

Stuart Park

Receiving proposals to replace the pavilion roof, currently shingle new roof to be metal.

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Blue Hole Park

Preparing specs for RFQ for thirteen trees to be planting around the pond. Also, coordinating replacement of picnic tables, and other beautification projects.

Nicol Park

The new park sign has been received. Slated to be installed after the sign at Statham Park sometime this Fall/Winter.

Sherwood Park

Coordinating with constituents on use and improved entities. Improvements include pond edge cleanup, trimming trees, improving pond visual, adding picnic tables and concrete pads.

Chain of Lakes

Project to replace five acres of sports turf at the soccer complex north of the lighted fields is complete. The improvement will complete all athletic field turf replacement on the east side of the pedway. Variety of new turf installed is Tiftuff Bermuda.

Experienced vandalism on the new soccer field by ATV performing donuts in the new turf. Staff repaired damaged areas and replaced fencing where access was achieved.

New caretaker in the process of moving in on site residence, contract should be approved by the BoCC this week. Staff sealed wood decking and cleared access road vegetation. Also trimming trees for better park visibility by caretaker.

Provided and marked easement for Wi-Fi connection to softball league.

Working on specifications to replace park sign on Jay Jay Road entrance.

Working on clearing trees and dense vegetation from around heritage homes stored on site. North Brevard Heritage Foundation considering options once buildings have been surveyed in condition.

The large ponds show improved water quality as a result of mechanical and chemical invasive vegetation management. Continuing with mechanical removal of invasive vegetation along pond banks.

Frequent preparation and staffing of weekend softball tournaments, practices and games.

Preparing RFQ specs for tree planting. Number of trees to be planted to be determined for strategic planting around the edge of the ponds and will be phased as an ongoing improvement as part of an urban tree planting program.

North Area Parks Office Area

Painted all concrete parking bumpers

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Cuyler CC & Park

Replacement of 330 feet of seamless gutters to the center is complete.

Received permission to remove damaged shade structure framing from behind community center. Project in process of planning disassembly.

Harry T. Moore

Continuing efforts in beautification around the grounds and museum. Receiving positive comments.

Rails Trail

FDOT working on design to improve positive drainage in specific locations. A pre-construction meeting was held October 28, 2020 to discuss details and timing. All entities involved will regroup in December for final timeline. Work to be scheduled when the watershed lowers due to dry season; anticipating January. Public notices and trail signage will be done for as much notification to public in advance.

In the process of identifying GPS locations for all mile marker signs. Info to be provided to the North Brevard Regional Trail Coordination Group.

Requesting permission from FDOT to post signage on US1 at Aurantia Rd. identifying the Trailhead.

Continuous maintenance and removal of overhanging vegetation being accomplished by in-house staff.

Scottsmoor Landing

Experiencing vandalism to fence and signage. Making repairs accordingly. Added pine bark to passage of Serenity Park area.

Coordinating with Natural Resource Management Department, Stormwater Treatment Program on the installation of a subsurface treatment system as part of water quality improvements and nutrient removal to the Indian River Lagoon. Project presently in design phase with anticipated installation before end of 2021.

Parrish Park Scottsmoor

Experiencing recurring vandalism damaging fencing and sports field by unknown ATV(s) accessing the park from the west. Repairs in progress. Signage and cams going up as deterrent and information.

Interviewed candidate for possible caretaker. Will coordinate setting up mobile home once contract signed by BoCC this month.

Singleton Tennis Courts

Pressure washing, sealing and painting racquetball courts in process, lines to be colored red for racquetball and yellow for squash. Discussions regarding a portable back wall in progress. Updates will be provided as available.

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Parking area improvements have been changed to re-shaping and stabilizing with millings. Cost for project design and permitting were not cost effective considering the size of the project. SJRWMD reviewing request for approval. Project permit remains with the City of Titusville.

Postponing receiving quote process for replacement of single rail wood fence along front of recreation area until parking area improvements are complete.

New park sign has been delivered. Installation will be scheduled once parking improvements are complete.

Marina Park

In the process of quoting the planting of nine sabal palms within the dog park. Three groups of three trees to be installed to assist in providing shade for constituents.

Pavilion roof east of playground replaced. Structure framing, needle blasted, primed and painted.

Removed Brazilian pepper trees along shoreline and at boat ramp.

Made repairs to skate park ramps and sodded for stabilization.

Receiving complaints people riding bikes off of boat dock into the water in vicinity of the boat ramp. Signs being posted "Boat Ramp Not a Designated Swimming Area"

Parrish Park Titusville

Shell material added to asphalt turn offs on the south side of the causeway for stabilization.

Voids have been identified in the north seawall of the parking area. Contractor and engineer formulated a solution with a design being prepared by architect with follow up this month. Water levels at boat ramp very high, monitoring docks and decks frequently.

Grading beach area with frequency to minimize washouts. Much of the north shoreline presently under water, will evaluate when levels subside.

Trail head construction through FDOT project along trail complete with new landscape, maintenance being done by FDOT until June 2021.

Signage posted "No Commercial Activity Allowed Without A Permit".

Flap Parrish Trailhead

CPH has submitted 90% design which is out for review with SJRWMD. Pre-con date set for September 29, 2021. NTP to contractor set for October 6, 2021 with 338 days for construction duration. Substantial completion scheduled for August 10, 2022 with another 30 days to final completion. Final acceptance date set at September 9, 2022.

Playgrounds

All playgrounds continue being sanitized twice weekly.

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IV. Presentations and/or Recreation Partner Reports: (None Scheduled)

VI. OLD BUSINESS

A. Recreation Partner Presentations:

Mr. Davis stated that the annual Recreation Partner meeting will be held on Feb 2, 2021. At the meeting, the Rec Partners will be scheduled to attend and present to the NBCPR Board.

B. Parrish Park / FDOT Updates:

Mr. Klein stated that FDOT has stabilized the road by adding fill in the areas that were washed out. They are trying to do some shoreline protection and will be discussing this at their next meeting. Mr. Klein likes what he is seeing so far with their progress in that area.

VII. NEW BUSINESS

A. Elections:

Mr. Benson turned the gavel over to North Area Manager Jeff Davis, Jr., to hold elections for the Chair and Vice Chair for the NBCPR Board.

Motion requested by Mr. Davis for the election of the Chairman of the NBCPR Board for 2021. Motion to re-elect Arnie Benson as the Chairman was made by Jane Cline, seconded by Andrew Connors, accepted and moved by all.

AYE: Alaimo, Benson, Cline, Connors, Klein
NAY: None **Carried 5-0**

Motion by Arnie Benson for election of the Vice Chairman of the NBCPR Board for 2021. Motion to re-elect Randy Rodriguez as the Vice Chair was made by Andrew Connors, seconded by Jane Cline, accepted and moved by all.

AYE: Alaimo, Benson, Cline, Connors, Klein
NAY: None **Carried 5-0**

III. Public Comment: None

Motion requested by Mr. Benson to adjourn, Motion made by Andrew Connors, seconded by Jane Cline, accepted and moved by all.

AYE: Alaimo, Benson, Cline, Connors, Klein
NAY: None **Carried 5-0**

Meeting adjourned at pm

Public present: 0

Public comment cards: 0

Members present 5

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Staff present: 4

City staff: 1 Total: 10

Respectfully submitted,

Mr. Arnold Benson, Chair
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