



**Brevard County Planning and Development
Development Services**

2725 Judge Fran Jamieson Way, A114

Viera, FL 32940

Phone: 321-633-2187

Email: Building.Licensing@BrevardFL.gov

Letter of Reciprocity Request Form

You may only reciprocate if you took an exam in a sponsoring county in the State of Florida. There is no reciprocal agreement for grandfathered licenses.

License Holder

Name _____ Certificate of Competency Number _____

Contact Person: _____ Phone Number: _____

License Holder's Signature: _____ Date: _____

Letter of Reciprocity Sent to the Following City Municipality or County

County or City Name: _____

Attention To: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email Address: _____

Payment Options

There is a \$25.00 fee if your Brevard County Certificate of Competency License is active status and current. However, if your license is in a delinquent status, the fee is \$40.00 to process the letter of reciprocity. A separate form and fee are required for each additional city and county letter requests.

Payment is accepted by cash, check made payable to Brevard County BOCC, or by Credit Card. A \$2.00 surcharge applies. Do not include credit card numbers on this form.

☐ Check the box to make payment over the phone. You will be notified for payment upon receipt of the form.

Below for Brevard County Staff Only

Invoice Number _____ Payment Date _____ Completed Date _____ Sent _____