



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department
Central Area Parks Operations
840 Forrest Avenue
Cocoa, Florida 32922

**PARKS AND RECREATION DEPARTMENT CENTRAL AREA PARKS OPERATIONS
District 2 Merritt Island/Beaches Recreation Advisory Board Minutes
November 17, 2021, 5:00 p.m.**

Members Present

Kathy Jarrell
Jack Masson
Mary Jane Nail, Chair
Janice Scott
Ralph Williams, III

Members Not Present

Phil Barnes, Vice-Chair
Debby Gauntlett

Staff Present

Terry Lane, Central Area Parks Operations Manager
Fred Ameigh, Central Area Maintenance Superintendent
Courtney Kellem, Central Area Recreation Superintendent
Denise Hayes, Central Area Parks Operations Administrative Secretary

I. Call Meeting to Order

Chair Nail called the meeting to order at 5:00 PM.

II. Approval of August 18, 2021 Minutes

Mr. Williams made a motion to approval the August 18, 2021 minutes as written. Ms. Scott seconded the motion. The motion passed unanimously.

III. Old Business

Financial Report - Terry Lane, Area Parks Operations Manager

Mr. Lane explained that the report showed the figures for only one month because it is the beginning of the Fiscal Year.

Mr. Masson made motion to approve the Fund 1020 Financial Report. Mr. Williams seconded the motion. The motion passed unanimously.

Attendance and Programs Report – Courtney Kellem, Recreation Superintendent

Ms. Kellem stated the 55 and Over Softball League had just started at Kiwanis Island Park and would run through January.

Ms. Kellem informed the Board that Fall Camp is going to be held because the School Board gave students the week of thanksgiving off, and that the camp will be held at Woody Simpson Park Community Center. She further stated that Winter Camp would also be held.

Ms. Kellem stated that the Merritt Island Holiday Parade was being held December 4th and currently there were 15 entries.

Ms. Kellem informed the Board that Woody Simpson Park Community Center was holding its Annual Community Thanksgiving Dinner tomorrow from 6:30 p.m. to 8:30 p.m. She further informed the Board that they will be hosting Lunch with Santa on Saturday, December 18th from 10:00 a.m. to 2:00 p.m.

Ms. Kellem stated that the Woody Simpson Park Seniors at Lunch program started back up last month and that Aging Matters was working on getting with Space Coast Area Transit (SCAT) to provide transportation to and from lunch program.

Mr. Lane informed the Board that the Covid treatment center at Kiwanis Island Park Community Center is anticipated to go on through January, and that Park's staff was working out of the Karen Rood building. He further informed the Board that the Doyle Carlton Pavilion and meeting room, and Timberland Pavilion was still available to rent.

The Board suggested that staff to keep track of all expenses in community center and all the lost revenue due to the community center being closed for Covid treatment.

Mr. Masson made a motion for the Board to recommend that Parks and Recreation Administration and the Board of County Commissioners request reimbursement for all the expenditures during the time Kiwanis Island Park Community Center was closed as a Covid treatment center. There was no second on the motion.

Mr. Lane stated he would discuss the concerns and reimbursement recommendations of the Board with the Parks and Recreation Director.

Parks Maintenance Report - Fred Ameigh - Parks Maintenance Superintendent

Mr. Ameigh stated Manatee Cove Park, Rotary Park, and Kelly Parks are in the process of being converted from septic to sewer.

Mr. Masson asked where the funding for the conversions were coming from.

Mr. Lane stated that the funds were coming from the General Fund.

Mr. Ameigh stated Rotary Park was having new siding installed on the Nature Center, also staff was looking into new field lighting and a new playground.

Mr. Ameigh stated staff was looking into having a P-9 pavilion with kitchen and bathroom at Kelly Park East.

Ms. Scott asked if the Lori Wilson Park bathrooms were going to be redone.

Mr. Lane stated that Tourism Development Office (TDO) is planning to have two new bathrooms installed at Lori Wilson Park South and North, and that the new ones would be installed first, then the old ones would be torn down afterwards so there would be no inconvenience to the public.

The Board wanted to know when the last section of the hammock boardwalk at Lori Wilson Park would be completed.

Mr. Lane explained that Peter Cranis, Director of TDO informed him that in a meeting on November 16th, TDO had no more funding to complete the hammock boardwalk and that Career Source also ran out of funding to finish doing the installation of the hammock boardwalk. Mr. Lane further explained that the hammock boardwalk is a TDO project not a Parks and Recreation project, but that Mr. Cranis stated that TDO was continuing to look for funding to complete the project.

Mr. Lane stated there was a distance of 30 to 40 feet that has be demolished so the public would not have access to the unfinished old section of the boardwalk.

Mr. Masson made a motion to request staff provide answers regarding the status of the incomplete boardwalk in the Lori Wilson Mansfield Maritime Hammock. Mrs. Jarrell seconded the motion.

Ms. Scott wanted the motion amended to include staff is to request TDO restore the vegetation, remove the invasive plants, and the restore the pond.

The Board had a brief discussion and decided that Ms. Scott's suggestion should be made separately.

Chair Nail called for a vote on Mr. Masson motion. The motion passed unanimously.

Ms. Scott made a motion to have staff request the invasive plants and vines removed and the water element restored in the Mansfield Maritime Hammock by a certified arborist. Mr. Masson seconded the motion. The motion passed unanimously.

Update for Naming of the Lori Wilson Park Hammock and Boardwalk

Mr. Lane stated that Mr. Ameigh and the Parks and Recreation Director met on site yesterday, November 16th, to determine where the best location for the new signs to be installed for the hammock, and the kiosk with information about the Mansfield's.

Mr. Masson asked if staff knew when the ribbon cutting for the naming of the hammock was being planned.

Mr. Lane stated that February was being discussed and that he would let the Board know when the exact date will be.

IV. New Business

Projects

Mr. Lane distributed a conceptual rendering of Veterans Memorial Park to show the Board what was being planned, and that the funding for the plans were through Merritt Island Redevelopment Agency (MIRA).

Mr. Lane distributed a list of capital improvement projects updates, and pointed out that the funding for the new Kelly Park East P-9 pavilion is through Beach and Riverfront funding.

V. Public Input

No public present.

VI. Adjournment

Mr. Masson made a motion to adjourn the meeting. Mr. Williams seconded the motion. The motion passed unanimously.

Chair Nail adjourned the meeting at 5:58 p.m.

Signature line for Chair Mary Jane Nail