



BOARD OF COUNTY COMMISSIONERS

**Rita Pritchett, District 1 Commissioner**

2000 South Washington Avenue, Ste. 2

Titusville, FL 32780

(321) 607-6901

[www.brevardfl.gov](http://www.brevardfl.gov)

Approved  
PORT ST. JOHN SMALL AREA STUDY  
Meeting Minutes  
November 21, 2019  
5:00 PM  
PORT ST. JOHN COMMUNITY CENTER

**Committee Members Present**

Steven Darling

Matt Denyer

Carmine Ferraro (Vice-Chair)

Maureen Rupe

John Wortham

**Committee Members Not Present**

Chris Kane

Vaughn Kimberling (Chair)

**Staff Present**

Cheryl Campbell- Planning and Development

Amy Craddock- Legislative Assistant District 1

Bach Mc Clure- Natural Resources

Jane Hart- Planning and Development

**Public Present**

Joan Bourguignon, Maureen Donahue

**1. Call to order**

The meeting was called to order at 5:00 pm. A quorum was established.

**2. Approval of the minutes**

A motion was made to approve the minutes for the October 24<sup>th</sup> meeting by Steven Darling and seconded. The motion passed. Vice-Chair Carmine Ferraro shared information from Chair Vaughn Kimberling pertaining to meeting protocol.

**3. Special Presentations**

a) Natural Resources- Bach Mc Clure, Stormwater Program Administrator



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Bach McClure, Stormwater Program Administrator, handed out a PowerPoint presentation illustrating the responsibilities of the Brevard County Natural Resources Department; Stormwater Section. His presentation focused specifically on the area approved for the Port St. John Small Area Study in relation to stormwater utility services, stormwater engineering and design, water quality and compliance.

John Wortham asked for specific examples of projects that are done associated with stormwater. Bach answered, baffle boxes, storm ponds and retro fitting.

Bach described the difference between original baffle boxes from the 1990's and the current second-generation baffle boxes being installed. He reviewed maps in the PowerPoint created by the Geographic Information System (GIS) of the study area, educating the committee members on the information these types of maps provide.

After Bach completed his presentation, Vice-Chair Carmine Ferraro asked if any of the committee members had questions for him.

John Wortham stated a ditch that was dug between his house and neighbors years ago has filled with mud. Bach asked if it was culvert; Mr. Wortham stated that there is a metal pipe running through the ditch. Bach suggested Mr. Wortham contact the Public Works Department so the culvert can be evaluated.

Maureen Rupe asked how often baffle boxes are cleaned. Bach stated they are currently cleaned out two times a year; usually in May before the rainy season and then again after the rainy season ends around October or November. He shared the cleaning of baffle boxes are done by a contractor. He also stated they are working to obtain data on the amounts of debris that is collected in the baffle boxes so an appropriate cleaning schedule can be created.

Maureen Rupe asked about the sewer assessment being done in Port St. John. Vice-Chair Carmine Ferraro stated that he understood the assessment to be a review of the existing force main sewer line system to evaluate its condition and not a feasibility study for consideration of new sewer lines to connect and replace the septic tank systems which are predominant in Port St. John residences

A conversation ensued about the need for the transition of all septic systems to sewer and that eventually the St. Johns River will also need to be cleaned. During the conversation Bach explained the differences between sewer water and waste water.



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Vice-Chair Carmine Ferraro asked what the procedure is for having a nuisance alligator removed from a county owned retention pond.

Bach indicated the department responsible for the maintenance of the pond that the alligator is located in would make the call to the Fish and Wild Life Conservation Commission for removal. He stated the county ponds are the responsibility of many departments, including Parks and Recreation, Public Works and Natural Resources. A conversation continued about how important it is to keep small pets and children away from these ponds.

**Public Comment-** Joan Bourguignon 1050 Albin St. Cocoa 32927. Ms. Bouguignon asked if she could meet with Mr. McClure. Mr. McClure stated he would provide her with his contact information.

#### 4. Committee Discussion

Cheryl Campbell stated items 4 a, b and c had been brought by committee member Chris Kane at the October 24<sup>th</sup> meeting. Due to Ms. Kane's absence Cheryl Campbell asked that these items be moved to the next meeting.

Vice-Chair Ferraro then asked the committee for a motion, John Wortham made the motion to move items 4 a, b and c to the December 12<sup>th</sup> meeting, it was seconded and the motion passed. Vice-Chair Carmine Ferraro asked if the public had any concerns with these items being moved to the meeting on December 12<sup>th</sup>. There were no objections by the public.

#### 5. Topics for Next Meeting

Jane Hart stated the Director of Utilities will be speaking at the next meeting. She said that the second topic scheduled for the December 12<sup>th</sup> meeting, Special District Boundaries, would be moved to the January 16<sup>th</sup> meeting.

#### 6. General Public Comments

Joan Bourguignon asked about dates for future meetings. The dates for the remaining meetings were provided for Ms. Bourguignon.

#### 7. Final Comments by Chair and Committee Members

Vice-Chair Carmine Ferraro stated he was approached by a Port St. John resident who asked if the Community Center was for sale. Committee member Steven Darling stated the Community Center is not for sale.



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## 8. Adjournment

Vice-Chair, Carmine Ferraro adjourned the meeting at 5:55 pm.

Minutes approved: S/ Vaughan Kimberling