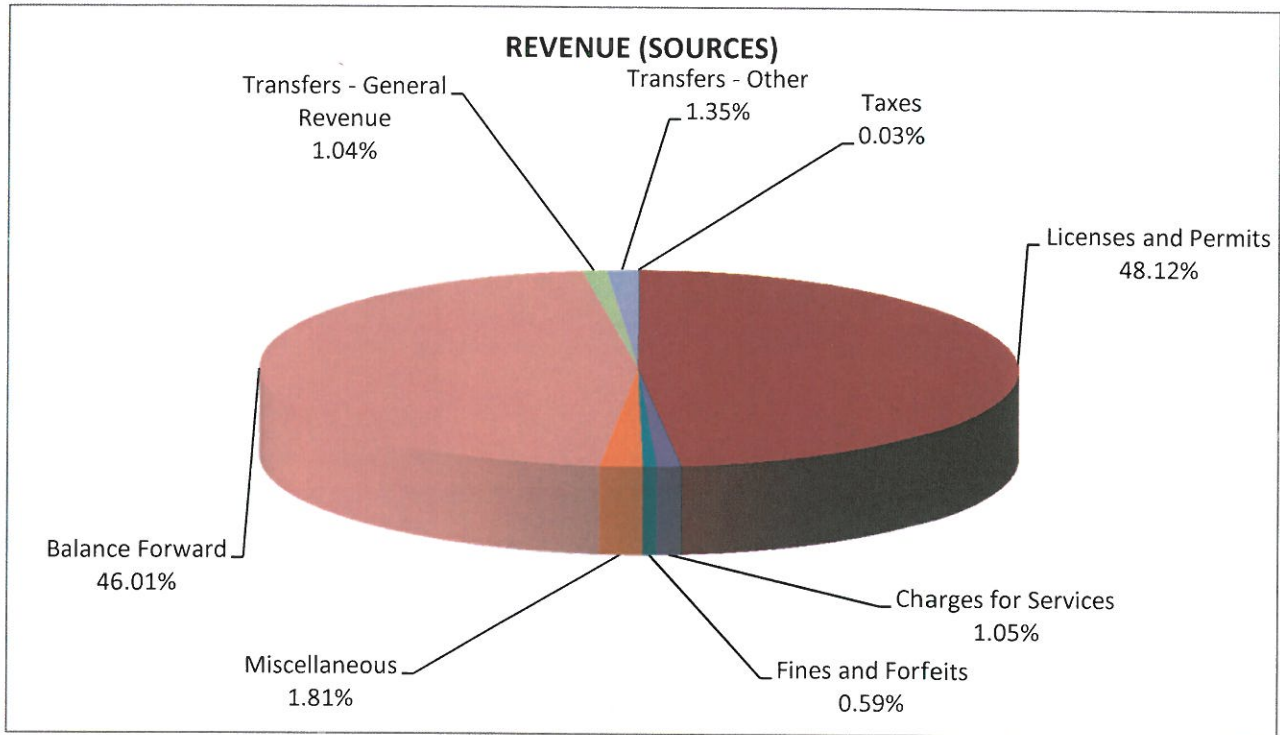
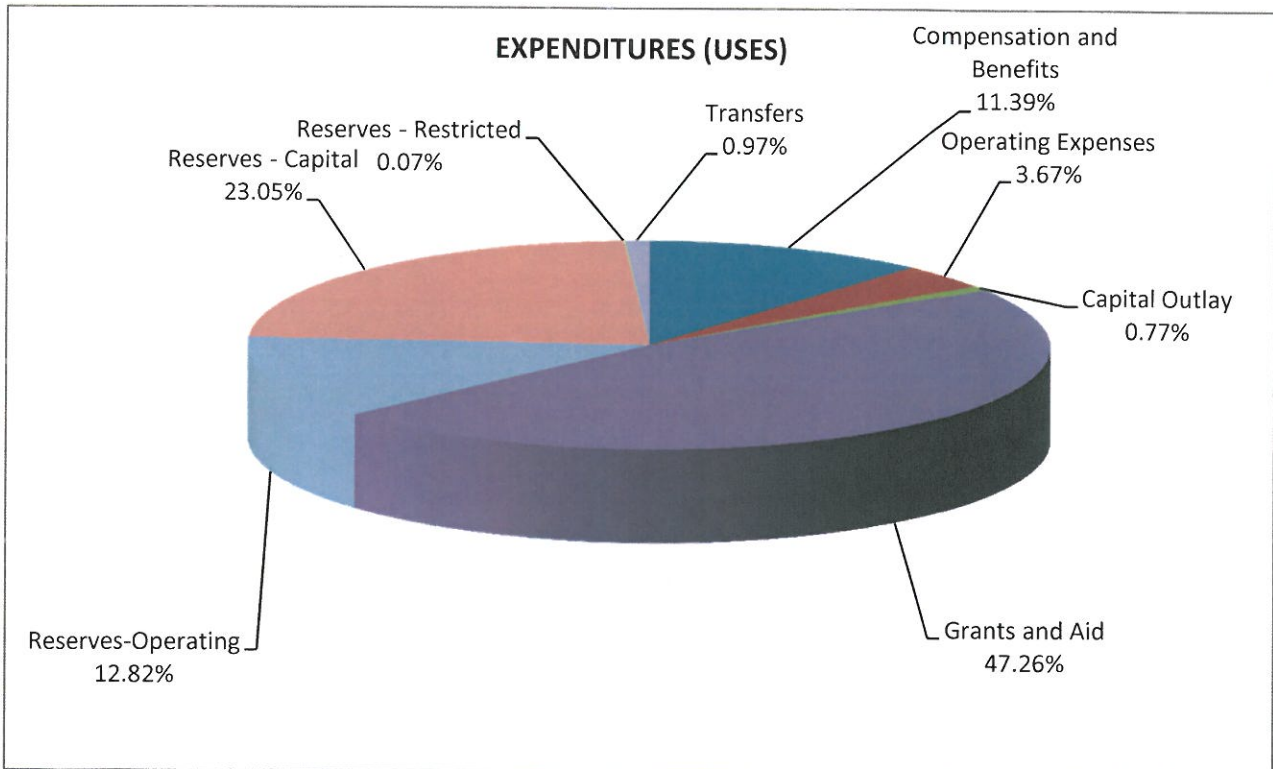


PLANNING AND DEVELOPMENT DEPARTMENT



ADOPTED BUDGET FY2017-2018
\$41,999,434



PLANNING AND DEVELOPMENT DEPARTMENT SUMMARY

MISSION STATEMENT:

To serve the public by providing a full range of planning and development review services that meet State statutory obligations and the needs of the community in a professional manner, efficiently and accountably.

PROGRAMS AND SERVICES:

ACCOMPLISHMENTS, INITIATIVES, TRENDS AND ISSUES AND SERVICE LEVEL IMPACTS:

BUILDING CODE COMPLIANCE

Accomplishments:

- Received 40.7% of building permit through online services
- Processed approximately 16,000 building permit applications

Initiatives:

- Continue to enhance and expand online permitting capabilities
- Increase the automation of application processing tasks

Trends and Issues:

Permitting activity continues to increase. The current compensation structure for licensed Building Inspectors and Plans Examiners is not competitive with other jurisdictions. Planning and Development has been unable to recruit licensed professionals as experienced staff has retired, or moved to better paying jobs with another jurisdiction. Faced with ongoing recruitment challenges, staff is continually exploring technological enhancements and procedural changes, in order to meet customer expectations. Planning and Development has also had to rely more heavily on professional services provided by independent contractors at a higher price.

Service Level Impacts:

Online permitting capabilities and software enhancements will improve staff efficiency and help with the increasing workload.

CODE ENFORCEMENT

Accomplishments:

- Implemented a courtesy letter initiative for certain alleged violations in an effort to attain compliance more efficiently, without the need to issue more formal violation notices; which involve much more, in terms of resources
- Streamlined our complaint intake process, as well as, our processing of violations for hearings, by posting all hearing notices, thereby, reducing the number of hearing cases that are removed, due to not obtaining service legal notice

PLANNING AND DEVELOPMENT DEPARTMENT SUMMARY

Initiatives:

- Implement online search of Code Enforcement cases
- Develop procedures to improve business practices and records management system

Trends and Issues:

Property maintenance issues continue to be our largest service responsibility. These include, responding to safety concerns such as, unsafe structures, unsecure pools and other issues, like vegetation overgrowth, debris, and working without required building permits, all of which adversely impact communities.

Service Level Impacts:

N/A

IMPACT FEES AND CASHIER

Accomplishments:

- Accela Citizen Access (BASS), a 24/7 online payment feature, was expanded to all building permits
- Since last February, when Accela Citizen Access (BASS) was implemented, there have been almost 9,000 credit card/electronic checks transactions processed by customers
- For easy accessibility, we have a process that allows Residential Impact Fee projects to be submitted electronically, in pdf format instead of being hand delivered, or faxed to our office
- Successfully completed an internal audit of the Central Cashier's processes. The audit was closed in April 2017
- Daily deposits and the end of the day documentation are able to be uploaded through SharePoint to County Finance which minimizes the verification process

Initiatives:

- Continue to expand BASS to allow online payments for site plans, subdivisions, Code Enforcement fines, etc.
- Continue issuing and distributing the building permits at the cashier's window. This shortens the wait time for the in-house and over-the-phone customers

Trends and Issues:

Since the Transportation Impact Fee Moratorium expired on December 31, 2016, there has been a steady increase in impact fee assessments for both the unincorporated and incorporated areas of Brevard County.

Service Level Impacts:

N/A

PLANNING AND DEVELOPMENT DEPARTMENT SUMMARY

LICENSING REGULATION AND ENFORCEMENT

Accomplishments:

- Collaborated with State of Florida Workers Compensation Fraud Unit, Department of Business & Professional Regulation and Brevard County Sheriff's Office in operation targeting unlicensed contractors
- Investigated 396 consumer complaints against contractors and succeeded in recovering nearly \$22,000, for consumers as a result of our investigative efforts
- Developed a check list for new Accela Citizen's Access (BASS) users, to assist with online registration
- Processed 737 Online Permitting Contractor Registrations
- Entered into Interlocal Agreement with the City of Palm Bay to provide Licensing Regulation & Enforcement
- Conducted Contractor Licensing Education presentations for neighborhood groups

Initiatives:

- Implement online contractor license renewal
- Continue to work with Brevard County Sheriff's Office Economic Crimes Division, State of Florida Workers Compensation Fraud Unit, and other regulatory agencies in an effort to prevent consumer harm and elder abuse
- Continue to provide presentations to Home Owner Association organizations to educate the community on how to prevent from becoming victims of unlicensed contracting and unscrupulous contractors
- Implement Ordinance changes to Chapter 22, Article VI, for licensing of demolition contractors and local licensing laws for compliance with State Regulation requirements
- Write new Policies and Procedures for Licensing Enforcement

Trends and Issues:

- Contractor Licensing continues to be actively involved with the Brevard County Sheriff's Office Economic Crimes Division in an effort to prevent consumer harm and elder abuse. We work closely with the State Regulatory Agencies, workers Compensation Compliance and the Department of Business & Professional Regulation. Our continued efforts to educate the community have resulted in many consumers utilizing the Contractor Licensing Website when selecting a contractor to perform work in the various trades.

Service Level Impacts:

N/A

PLANNING AND ZONING

Accomplishments:

- Reduced subdivision and site plan approval time frame by 25%, through Lean Six Sigma initiative
- Prepared and facilitated, four Large Scale Comprehensive Plan Amendments successfully through the Department of Economic Opportunity
- Prepared ordinance to adapt the sign code to changes in legislation

PLANNING AND DEVELOPMENT DEPARTMENT SUMMARY

Initiatives:

- Participate in the Lean Six Sigma Initiative, to streamline the agricultural exemption process
- Complete Small Area Study for North Merritt Island and seek Board Approval and direction for citizen based recommendations
- Complete the Evaluation and Appraisal Report required by Florida Statutes to update the Comprehensive Plan
- Prepare Ordinance to address "Tiny Houses" and Container Homes

Trends and Issues:

Staff is continually seeking technological enhancements and procedural changes to meet customer expectations that accompany increasing development activity

Service Level Impacts:

N/A

PLANNING AND DEVELOPMENT DEPARTMENT: SUMMARY

DEPARTMENT REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$18,045	\$16,650	\$15,000	(\$1,650)	(9.91%)
Permits, Fees & Spec. Assess.	\$7,989,148	\$16,607,425	\$21,274,566	\$4,667,141	28.10%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$187,280	\$155,800	\$462,790	\$306,990	197.04%
Fines and Forfeits	\$293,107	\$242,500	\$261,082	\$18,582	7.66%
Miscellaneous	\$412,074	\$602,175	\$801,740	\$199,565	33.14%
Statutory Reduction	\$0	(\$881,230)	(\$1,140,762)	(\$259,532)	29.45%
<i>Operating Revenues</i>	\$8,899,654	\$16,743,320	\$21,674,416	\$4,931,096	29.45%
Balance Forward	\$16,536,926	\$21,594,888	\$19,321,942	(\$2,272,946)	(10.53%)
Transfers - General Revenue	\$1,255,783	\$1,064,771	\$436,870	(\$627,901)	(58.97%)
Transfers - Other	\$383,368	\$593,351	\$566,206	(\$27,145)	(4.57%)
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$18,176,077	\$23,253,010	\$20,325,018	(\$2,927,992)	(12.59%)
TOTAL REVENUES	\$27,075,732	\$39,996,330	\$41,999,434	\$2,003,104	5.01%
EXPENDITURES:					
Compensation and Benefits	\$3,687,576	\$4,412,706	\$4,784,189	\$371,483	8.42%
Operating Expenses	\$841,813	\$1,535,886	\$1,542,744	\$6,858	0.45%
Capital Outlay	\$38,713	\$237,000	\$325,000	\$88,000	37.13%
Grants and Aid	\$8,760,467	\$25,288,104	\$19,849,308	(\$5,438,796)	(21.51%)
<i>Operating Expenditures</i>	\$13,328,569	\$31,473,696	\$26,501,241	(\$4,972,455)	(15.80%)
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$3,783,374	\$5,382,753	\$1,599,379	42.27%
Reserves - Capital	\$0	\$4,012,322	\$9,679,363	\$5,667,041	141.24%
Reserves - Restricted	\$0	\$0	\$28,437	\$28,437	0.00%
Transfers	\$418,941	\$726,938	\$407,640	(\$319,298)	(43.92%)
<i>Non-Operating Expenditures</i>	\$418,941	\$8,522,634	\$15,498,193	\$6,975,559	81.85%
TOTAL EXPENDITURES	\$13,747,511	\$39,996,330	\$41,999,434	\$2,003,104	5.01%
PERSONNEL:					
Full-time positions	63.00	77.00	76.00	(1.00)	(1.30%)
Part-time Positions	2.00	1.00	1.00	0.00	0.00%
Full-time Equivalent	64.00	77.50	76.50	(1.00)	(1.29%)
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%

IMPACT FEES AND CASHIER: PROGRAM PROFILE

PROGRAM REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess.	\$0	\$0	\$0	\$0	0.00%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$9,167	\$11,000	\$11,000	\$0	0.00%
Fines and Forfeits	\$0	\$0	\$0	\$0	0.00%
Miscellaneous	\$1,415	\$475	\$3,750	\$3,275	689.47%
Statutory Reduction	\$0	(\$574)	(\$738)	(\$164)	28.57%
<i>Operating Revenues</i>	\$10,582	\$10,901	\$14,012	\$3,111	28.54%
Balance Forward	\$172,875	\$56,400	\$232,562	\$176,162	312.34%
Transfers - General Revenue	\$2,966	\$4,061	\$910	(\$3,151)	(77.59%)
Transfers - Other	\$384,049	\$549,312	\$261,258	(\$288,054)	(52.44%)
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$559,890	\$609,773	\$494,730	(\$115,043)	(18.87%)
TOTAL REVENUES	\$570,472	\$620,674	\$508,742	(\$111,932)	(18.03%)
EXPENDITURES					
Compensation and Benefits	\$222,558	\$185,682	\$208,784	\$23,102	12.44%
Operating Expenses	\$73,007	\$62,816	\$63,078	\$262	0.42%
Capital Outlay	\$4,231	\$3,000	\$0	(\$3,000)	(100.00%)
Grants and Aid	\$0	\$0	\$0	\$0	0.00%
<i>Operating Expenditures</i>	\$299,796	\$251,498	\$271,862	\$20,364	8.10%
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$224,176	\$91,880	(\$132,296)	(59.01%)
Reserves - Capital	\$0	\$0	\$0	\$0	0.00%
Reserves - Restricted	\$0	\$0	\$0	\$0	0.00%
Transfers	\$130,000	\$145,000	\$145,000	\$0	0.00%
<i>Non-Operating Expenditures</i>	\$130,000	\$369,176	\$236,880	(\$132,296)	(35.84%)
TOTAL EXPENDITURES	\$429,796	\$620,674	\$508,742	(\$111,932)	(18.03%)
PERSONNEL:					
Full-time positions	4.00	4.00	4.00	0.00	0.00%
Part-time Positions	0.00	0.00	0.00	0.00	0.00%
Full-time Equivalent	4.00	4.00	4.00	0.00	0.00%
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%



IMPACT FEES AND CASHIER: BUDGET VARIANCES

REVENUES	VARIANCE	% VARIANCE	EXPLANATION
Taxes	\$0	0.00%	
Permits, Fees & Spec. Assess.	\$0	0.00%	
Intergovernmental	\$0	0.00%	
Charges for Services	\$0	0.00%	
Fines and Forfeits	\$0	0.00%	
Miscellaneous	\$3,275	689.47%	Interest earnings are expected to increase due to higher balance forward amounts
Statutory Reduction	(\$164)	28.57%	Related to higher interest earned on fund balances
Balance Forward	\$176,162	312.34%	Higher impact fee collections in FY16/17 resulted in higher transfers for impact fee administration
Transfers - General Revenue	(\$3,151)	(77.59%)	Transfers to the Central Cashier from Code Enforcement and Planning & Zoning have typically been characterized as General Revenue Transfers. They are going down in FY17/18 because collection costs for the Central Cashier are lower and because the Planning & Zoning transfer is being paid from permit revenues
Transfers - Other	(\$288,054)	(52.44%)	Florida Statute limits the amount of revenue that can be utilized for Impact Fee Administration to actual costs. Impact fee collections have increased since the expiration of the Transportation Impact Fee Moratorium; the percentage of impact fees retained for administration has been reduced from 2.5% in FY16/17 to 0.33% in FY17/18
Other Finance Source	\$0	0.00%	

IMPACT FEES AND CASHIER: BUDGET VARIANCES

EXPENDITURES	VARIANCE	% VARIANCE	EXPLANATION
Compensation and Benefits	\$23,102	12.44%	Attributable to Cost of Living Adjustments and FRS rate increases, offset by an 8% decrease in Employer's Health Insurance premium. Compensation & Benefits have also increased in FY17/18 because a higher percentage of the Department Director, Assistant Dept. Director, Administrative Assistant to the Department Director and Program Manager's compensation and benefits have been added to this program in order to reduce the impact to the General Fund
Operating Expenses	\$262	0.42%	Related to increase in general liability insurance associated with increased compensation and benefits
Capital Outlay	(\$3,000)	(100.00%)	No capital outlay required in FY17/18
Grants and Aid	\$0	0.00%	
CIP	\$0	0.00%	
Debt Service	\$0	0.00%	
Reserves-Operating	(\$132,296)	(59.01%)	As noted above, Other Transfers have been substantially reduced to comply with Florida Statute; this has reduced Operating Reserves, as well
Reserves - Capital	\$0	0.00%	
Reserves - Restricted	\$0	0.00%	
Transfers	\$0	0.00%	

**IMPACT FEES AND CASHIER
PERFORMANCE MEASURES**

OBJECTIVE	MEASURE	ACTUAL FY 2015-2016	ESTIMATED FY 2016-2017	PROJECTED FY 2017-2018
Provide Excellent Customer Service	Development Fee Transactions Completed	30,816	27,028	32,356
	Impact Fee Assessments Completed	2,511	2,334	2,384

CORRECTIONAL IMPACT FEES: PROGRAM PROFILE

PROGRAM REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess.	\$164,911	\$161,750	\$222,950	\$61,200	37.84%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$0	\$0	\$0	\$0	0.00%
Fines and Forfeits	\$0	\$0	\$0	\$0	0.00%
Miscellaneous	\$2,589	\$1,500	\$6,000	\$4,500	300.00%
Statutory Reduction	\$0	(\$8,163)	(\$11,448)	(\$3,285)	40.24%
<i>Operating Revenues</i>	\$167,500	\$155,087	\$217,502	\$62,415	40.25%
Balance Forward	\$369,547	\$882,421	\$1,115,250	\$232,829	26.39%
Transfers - General Revenue	\$0	\$0	\$0	\$0	0.00%
Transfers - Other	\$0	\$0	\$0	\$0	0.00%
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$369,547	\$882,421	\$1,115,250	\$232,829	26.39%
TOTAL REVENUES	\$537,047	\$1,037,508	\$1,332,752	\$295,244	28.46%
EXPENDITURES					
Compensation and Benefits	\$0	\$0	\$0	\$0	0.00%
Operating Expenses	\$72	\$750	\$360	(\$390)	(52.00%)
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Grants and Aid	\$0	\$0	\$0	\$0	0.00%
<i>Operating Expenditures</i>	\$72	\$750	\$360	(\$390)	(52.00%)
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$0	\$0	\$0	0.00%
Reserves - Capital	\$0	\$929,232	\$1,331,656	\$402,424	43.31%
Reserves - Restricted	\$0	\$0	\$0	\$0	0.00%
Transfers	\$4,921	\$107,526	\$736	(\$106,790)	(99.32%)
<i>Non-Operating Expenditures</i>	\$4,921	\$1,036,758	\$1,332,392	\$295,634	28.52%
TOTAL EXPENDITURES	\$4,993	\$1,037,508	\$1,332,752	\$295,244	28.46%
PERSONNEL:					
Full-time positions	0.00	0.00	0.00	0.00	0.00%
Part-time Positions	0.00	0.00	0.00	0.00	0.00%
Full-time Equivalent	0.00	0.00	0.00	0.00	0.00%
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%

CORRECTIONAL IMPACT FEES: BUDGET VARIANCES

REVENUES	VARIANCE	% VARIANCE	EXPLANATION
Taxes	\$0	0.00%	
Permits, Fees & Spec. Assess.	\$61,200	37.84%	Correctional Impact Fee collections are expected to increase due to higher construction activity countywide
Intergovernmental	\$0	0.00%	
Charges for Services	\$0	0.00%	
Fines and Forfeits	\$0	0.00%	
Miscellaneous	\$4,500	300.00%	Due to higher interest earned on higher fund balances: FY16/17 adopted budget for this line item was set well below actual collections
Statutory Reduction	(\$3,285)	40.24%	Related to higher impact fee collections as noted above
Balance Forward	\$232,829	26.39%	Although \$600,000 has been allocated to a video security monitoring system and external security improvements at the Detention Center, no funds were actually expended in FY16/17 resulting in a higher balance forward
Transfers - General Revenue	\$0	0.00%	
Transfers - Other	\$0	0.00%	
Other Finance Source	\$0	0.00%	

CORRECTIONAL IMPACT FEES: BUDGET VARIANCES

EXPENDITURES	VARIANCE	% VARIANCE	EXPLANATION
Compensation and Benefits	\$0	0.00%	
Operating Expenses	(\$390)	(52.00%)	Operating expenses for this program relate to funds budgeted for Prior Year Refunds; historical activity suggests that a lower budget can be established in FY17/18
Capital Outlay	\$0	0.00%	
Grants and Aid	\$0	0.00%	
CIP	\$0	0.00%	
Debt Service	\$0	0.00%	
Reserves-Operating	\$0	0.00%	
Reserves - Capital	\$402,424	43.31%	A portion of the funding designated for the Video Security Monitoring System and External Security Improvements was budgeted as Capital Reserves because the FY17 disbursement amount was unknown at the time of budget development. A budget change request to reduce Capital Reserves by \$436,518 is awaiting approval by the Budget Office. Following approval of the budget change request the Variance will be (\$34,094) and the % Variance will be (3.67%)
Reserves - Restricted	\$0	0.00%	
Transfers	(\$106,790)	(99.32%)	The reduction in transfers is partially related to Impact Fee Administration; reduced to comply with Florida Statute and partially related to the fact that the FY18 Transfer amount for the Video Security Monitoring system was not known at the time of budget development. A budget change request to increase the Transfer amount by \$436,518 is awaiting approval by the Budget Office. Once approved the Variance will be \$433,210 and the % Variance will be 402.88%

EDUCATION IMPACT FEES: PROGRAM PROFILE

PROGRAM REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess.	\$4,714,410	\$10,446,075	\$10,796,116	\$350,041	3.35%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$0	\$0	\$0	\$0	0.00%
Fines and Forfeits	\$0	\$0	\$0	\$0	0.00%
Miscellaneous	\$13,240	\$177,000	\$267,940	\$90,940	51.38%
Statutory Reduction	\$0	(\$531,155)	(\$553,203)	(\$22,048)	4.15%
<i>Operating Revenues</i>	\$4,727,650	\$10,091,920	\$10,510,853	\$418,933	4.15%
Balance Forward	\$9,902,753	\$14,427,291	\$7,489,168	(\$6,938,123)	(48.09%)
Transfers - General Revenue	\$0	\$0	\$0	\$0	0.00%
Transfers - Other	\$0	\$0	\$0	\$0	0.00%
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$9,902,753	\$14,427,291	\$7,489,168	(\$6,938,123)	(48.09%)
TOTAL REVENUES	\$14,630,403	\$24,519,211	\$18,000,021	(\$6,519,190)	(26.59%)
EXPENDITURES					
Compensation and Benefits	\$0	\$0	\$0	\$0	0.00%
Operating Expenses	\$6,241	\$0	\$0	\$0	0.00%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Grants and Aid	\$8,673,509	\$24,259,108	\$17,964,394	(\$6,294,714)	(25.95%)
<i>Operating Expenditures</i>	\$8,679,750	\$24,259,108	\$17,964,394	(\$6,294,714)	(25.95%)
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$0	\$0	\$0	0.00%
Reserves - Capital	\$0	\$0	\$0	\$0	0.00%
Reserves - Restricted	\$0	\$0	\$0	\$0	0.00%
Transfers	\$191,305	\$260,103	\$35,627	(\$224,476)	(86.30%)
<i>Non-Operating Expenditures</i>	\$191,305	\$260,103	\$35,627	(\$224,476)	(86.30%)
TOTAL EXPENDITURES	\$8,871,055	\$24,519,211	\$18,000,021	(\$6,519,190)	(26.59%)
PERSONNEL:					
Full-time positions	0.00	0.00	0.00	0.00	0.00%
Part-time Positions	0.00	0.00	0.00	0.00	0.00%
Full-time Equivalent	0.00	0.00	0.00	0.00	0.00%
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%



EDUCATION IMPACT FEES: BUDGET VARIANCES

REVENUES	VARIANCE	% VARIANCE	EXPLANATION
Taxes	\$0	0.00%	
Permits, Fees & Spec. Assess.	\$350,041	3.35%	In October 2016 the Board of County Commissioners adopted a new Educational Impact Fee rate schedule which is expected to increase Educational Impact Fee collections for FY17/18
Intergovernmental	\$0	0.00%	
Charges for Services	\$0	0.00%	
Fines and Forfeits	\$0	0.00%	
Miscellaneous	\$90,940	51.38%	Interest earnings are expected to increase in FY17/18
Statutory Reduction	(\$22,048)	4.15%	Pending budget changes will reduce Variance to (\$22,048) and % Variance to 4.15%
Balance Forward	(\$6,938,123)	(48.09%)	A disbursement to the School Board in FY16/17 results in less funds carried forward
Transfers - General Revenue	\$0	0.00%	
Transfers - Other	\$0	0.00%	
Other Finance Source	\$0	0.00%	

EDUCATION IMPACT FEES: BUDGET VARIANCES

EXPENDITURES	VARIANCE	% VARIANCE	EXPLANATION
Compensation and Benefits	\$0	0.00%	
Operating Expenses	\$0	0.00%	
Capital Outlay	\$0	0.00%	
Grants and Aid	(\$6,294,714)	(25.95%)	On July 11, 2017 the Board of County Commissioners approved a \$16 million disbursement to the School Board for school construction. This disbursement will significantly reduce the amount of funding available for disbursement in FY17/18
CIP	\$0	0.00%	
Debt Service	\$0	0.00%	
Reserves-Operating	\$0	0.00%	
Reserves - Capital	\$0	0.00%	
Reserves - Restricted	\$0	0.00%	
Transfers	(\$224,476)	(86.30%)	These transfers are related to Impact Fee Administration and have been reduced to comply with Florida Statute

EMERGENCY MEDICAL SERVICES IMPACT FEES: PROGRAM PROFILE

PROGRAM REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess.	\$88,533	\$88,500	\$127,150	\$38,650	43.67%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$0	\$0	\$0	\$0	0.00%
Fines and Forfeits	\$0	\$0	\$0	\$0	0.00%
Miscellaneous	\$2,706	\$825	\$1,600	\$775	93.94%
Statutory Reduction	\$0	(\$4,466)	(\$6,438)	(\$1,972)	44.16%
<i>Operating Revenues</i>	\$91,239	\$84,859	\$122,312	\$37,453	44.14%
Balance Forward	\$464,592	\$228,832	\$329,950	\$101,118	44.19%
Transfers - General Revenue	\$0	\$0	\$0	\$0	0.00%
Transfers - Other	(\$214,892)	\$0	\$0	\$0	0.00%
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$249,700	\$228,832	\$329,950	\$101,118	44.19%
TOTAL REVENUES	\$340,939	\$313,691	\$452,262	\$138,571	44.17%
EXPENDITURES					
Compensation and Benefits	\$0	\$0	\$0	\$0	0.00%
Operating Expenses	\$39	\$0	\$390	\$390	0.00%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Grants and Aid	\$32,997	\$39,471	\$42,414	\$2,943	7.46%
<i>Operating Expenditures</i>	\$33,036	\$39,471	\$42,804	\$3,333	8.44%
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$0	\$0	\$0	0.00%
Reserves - Capital	\$0	\$272,007	\$409,038	\$137,031	50.38%
Reserves - Restricted	\$0	\$0	\$0	\$0	0.00%
Transfers	\$2,935	\$2,213	\$420	(\$1,793)	(81.02%)
<i>Non-Operating Expenditures</i>	\$2,935	\$274,220	\$409,458	\$135,238	49.32%
TOTAL EXPENDITURES	\$35,971	\$313,691	\$452,262	\$138,571	44.17%
PERSONNEL:					
Full-time positions	0.00	0.00	0.00	0.00	0.00%
Part-time Positions	0.00	0.00	0.00	0.00	0.00%
Full-time Equivalent	0.00	0.00	0.00	0.00	0.00%
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%



EMERGENCY MEDICAL SERVICES IMPACT FEES: BUDGET VARIANCES

REVENUES	VARIANCE	% VARIANCE	EXPLANATION
Taxes	\$0	0.00%	
Permits, Fees & Spec. Assess.	\$38,650	43.67%	Emergency Medical Services Impact Fee collections are expected to increase due to higher construction activity countywide
Intergovernmental	\$0	0.00%	
Charges for Services	\$0	0.00%	
Fines and Forfeits	\$0	0.00%	
Miscellaneous	\$775	93.94%	Interest earnings are higher due to higher fund balances
Statutory Reduction	(\$1,972)	44.16%	Related to higher impact fee collections
Balance Forward	\$101,118	44.19%	Emergency Medical Services Impact Fees were allowed to accumulate in FY16/17 pending appropriation to Board approved capital improvements
Transfers - General Revenue	\$0	0.00%	
Transfers - Other	\$0	0.00%	
Other Finance Source	\$0	0.00%	

EMERGENCY MEDICAL SERVICES IMPACT FEES: BUDGET VARIANCES

EXPENDITURES	VARIANCE	% VARIANCE	EXPLANATION
Compensation and Benefits	\$0	0.00%	
Operating Expenses	\$390	N/A	The budget for Prior Year Refunds was increased slightly for FY17/18
Capital Outlay	\$0	0.00%	
Grants and Aid	\$2,943	7.46%	Florida Statutes require that Developments of Regional Impact (in this case the Viera Development of Regional Impact) be reimbursed when the development order requires them to fund certain public improvements (in this case Fire/Rescue Station 48). These are budgeted as Grants & Aid and are expected to increase slightly in FY17/18
CIP	\$0	0.00%	
Debt Service	\$0	0.00%	
Reserves-Operating	\$0	0.00%	
Reserves - Capital	\$137,031	50.38%	Emergency Medical Services Impact Fees will be allowed to accumulate in FY17/18 pending appropriation to Board approved capital improvements
Reserves - Restricted	\$0	0.00%	
Transfers	(\$1,793)	(81.02%)	Related to Impact Fee Administration and have been reduced to comply with Florida Statute

FIRE RESCUE IMPACT FEES: PROGRAM PROFILE

PROGRAM REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess.	\$67,159	\$61,000	\$75,000	\$14,000	22.95%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$0	\$0	\$0	\$0	0.00%
Fines and Forfeits	\$0	\$0	\$0	\$0	0.00%
Miscellaneous	\$1,894	\$1,000	\$1,250	\$250	25.00%
Statutory Reduction	\$0	(\$3,100)	(\$3,813)	(\$713)	23.00%
<i>Operating Revenues</i>	\$69,053	\$58,900	\$72,437	\$13,537	22.98%
Balance Forward	\$332,377	\$191,375	\$236,250	\$44,875	23.45%
Transfers - General Revenue	\$0	\$0	\$0	\$0	0.00%
Transfers - Other	(\$122,119)	\$0	\$0	\$0	0.00%
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$210,258	\$191,375	\$236,250	\$44,875	23.45%
TOTAL REVENUES	\$279,311	\$250,275	\$308,687	\$58,412	23.34%
EXPENDITURES					
Compensation and Benefits	\$0	\$0	\$0	\$0	0.00%
Operating Expenses	\$54	\$0	\$550	\$550	0.00%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Grants and Aid	\$35,935	\$40,000	\$42,500	\$2,500	6.25%
<i>Operating Expenditures</i>	\$35,989	\$40,000	\$43,050	\$3,050	7.63%
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$0	\$0	\$0	0.00%
Reserves - Capital	\$0	\$208,750	\$265,389	\$56,639	27.13%
Reserves - Restricted	\$0	\$0	\$0	\$0	0.00%
Transfers	\$2,360	\$1,525	\$248	(\$1,277)	(83.74%)
<i>Non-Operating Expenditures</i>	\$2,360	\$210,275	\$265,637	\$55,362	26.33%
TOTAL EXPENDITURES	\$38,349	\$250,275	\$308,687	\$58,412	23.34%
PERSONNEL:					
Full-time positions	0.00	0.00	0.00	0.00	0.00%
Part-time Positions	0.00	0.00	0.00	0.00	0.00%
Full-time Equivalent	0.00	0.00	0.00	0.00	0.00%
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%



FIRE RESCUE IMPACT FEES: BUDGET VARIANCES

REVENUES	VARIANCE	% VARIANCE	EXPLANATION
Taxes	\$0	0.00%	
Permits, Fees & Spec. Assess.	\$14,000	22.95%	Fire/Rescue Impact Fee collections are expected to increase due to higher construction activity in the unincorporated area, Palm Shores, Grant/Valkaria and West Melbourne
Intergovernmental	\$0	0.00%	
Charges for Services	\$0	0.00%	
Fines and Forfeits	\$0	0.00%	
Miscellaneous	\$250	25.00%	Interest earnings are higher due to higher fund balances
Statutory Reduction	(\$713)	23.00%	Related to higher impact fee collections
Balance Forward	\$44,875	23.45%	Fire/Rescue Impact Fees were allowed to accumulate in FY16/17 pending appropriation to Board approved capital improvements
Transfers - General Revenue	\$0	0.00%	
Transfers - Other	\$0	0.00%	
Other Finance Source	\$0	0.00%	

FIRE RESCUE IMPACT FEES: BUDGET VARIANCES

EXPENDITURES	VARIANCE	% VARIANCE	EXPLANATION
Compensation and Benefits	\$0	0.00%	
Operating Expenses	\$550	0.00%	Prior Year Refunds are projected to increase slightly for FY17/18
Capital Outlay	\$0	0.00%	
Grants and Aid	\$2,500	6.25%	Florida Statutes require that Developments of Regional Impact (in this case the Viera Development of Regional Impact) be reimbursed when the development order requires them to fund certain public improvements (in this case Fire/Rescue Station 48). These are budgeted as Grants & Aid and are expected to increase slightly in FY17/18
CIP	\$0	0.00%	
Debt Service	\$0	0.00%	
Reserves-Operating	\$0	0.00%	
Reserves - Capital	\$56,639	27.13%	Fire/Rescue Impact Fees will be allowed to accumulate in FY17/18 pending appropriation to Board approved capital improvements
Reserves - Restricted	\$0	0.00%	
Transfers	(\$1,277)	(83.74%)	These transfers are related to Impact Fee Administration and have been reduced to comply with Florida Statute

LIBRARY IMPACT FEES: PROGRAM PROFILE

PROGRAM REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess.	\$76,586	\$99,300	\$138,600	\$39,300	39.58%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$0	\$0	\$0	\$0	0.00%
Fines and Forfeits	\$0	\$0	\$0	\$0	0.00%
Miscellaneous	\$1,337	\$1,500	\$2,500	\$1,000	66.67%
Statutory Reduction	\$0	(\$5,040)	(\$7,055)	(\$2,015)	39.98%
<i>Operating Revenues</i>	\$77,923	\$95,760	\$134,045	\$38,285	39.98%
Balance Forward	\$192,845	\$399,371	\$404,125	\$4,754	1.19%
Transfers - General Revenue	\$0	\$0	\$0	\$0	0.00%
Transfers - Other	\$0	(\$125,100)	\$0	\$125,100	(100.00%)
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$192,845	\$274,271	\$404,125	\$129,854	47.35%
TOTAL REVENUES	\$270,768	\$370,031	\$538,170	\$168,139	45.44%
EXPENDITURES					
Compensation and Benefits	\$0	\$0	\$0	\$0	0.00%
Operating Expenses	\$64	\$750	\$320	(\$430)	(57.33%)
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Grants and Aid	\$0	\$0	\$0	\$0	0.00%
<i>Operating Expenditures</i>	\$64	\$750	\$320	(\$430)	(57.33%)
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$0	\$0	\$0	0.00%
Reserves - Capital	\$0	\$366,798	\$537,393	\$170,595	46.51%
Reserves - Restricted	\$0	\$0	\$0	\$0	0.00%
Transfers	\$3,220	\$2,483	\$457	(\$2,026)	(81.59%)
<i>Non-Operating Expenditures</i>	\$3,220	\$369,281	\$537,850	\$168,569	45.65%
TOTAL EXPENDITURES	\$3,284	\$370,031	\$538,170	\$168,139	45.44%
PERSONNEL:					
Full-time positions	0.00	0.00	0.00	0.00	0.00%
Part-time Positions	0.00	0.00	0.00	0.00	0.00%
Full-time Equivalent	0.00	0.00	0.00	0.00	0.00%
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%



LIBRARY IMPACT FEES: BUDGET VARIANCES

REVENUES	VARIANCE	% VARIANCE	EXPLANATION
Taxes	\$0	0.00%	
Permits, Fees & Spec. Assess.	\$39,300	39.58%	Library Impact Fee collections are expected to increase due to higher construction activity countywide
Intergovernmental	\$0	0.00%	
Charges for Services	\$0	0.00%	
Fines and Forfeits	\$0	0.00%	
Miscellaneous	\$1,000	66.67%	Interest earnings are higher due to higher fund balances
Statutory Reduction	(\$2,015)	39.98%	Related to higher impact fee collections
Balance Forward	\$4,754	1.19%	There was a small increase in Balance Forward due to higher interest earnings in FY16/17
Transfers - General Revenue	\$0	0.00%	
Transfers - Other	\$125,100	(100.00%)	The FY16/17 transfer to Library Services was for construction of a dedicated space for the Creative Lab at the Cocoa Library and acquisition of new library media. This project was approved by the Board on November 15, 2016. Project appropriations have not been determined for FY17/18; no transfer has been budgeted
Other Finance Source	\$0	0.00%	

LIBRARY IMPACT FEES: BUDGET VARIANCES

EXPENDITURES	VARIANCE	% VARIANCE	EXPLANATION
Compensation and Benefits	\$0	0.00%	
Operating Expenses	(\$430)	(57.33%)	Operating expenses for this program relate to funds budgeted for Prior Year Refunds; historical activity suggests that a lower budget can be established in FY17/18
Capital Outlay	\$0	0.00%	
Grants and Aid	\$0	0.00%	
CIP	\$0	0.00%	
Debt Service	\$0	0.00%	
Reserves-Operating	\$0	0.00%	
Reserves - Capital	\$170,595	46.51%	Library Impact Fees will be allowed to accumulate in FY17/18 pending appropriation to Board approved capital improvements
Reserves - Restricted	\$0	0.00%	
Transfers	(\$2,026)	(81.59%)	Related to Impact Fee Administration and have been reduced to comply with Florida Statute

TRANSPORTATION IMPACT FEES: PROGRAM PROFILE

PROGRAM REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess.	\$0	\$2,625,000	\$6,282,250	\$3,657,250	139.32%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$0	\$0	\$0	\$0	0.00%
Fines and Forfeits	\$0	\$0	\$0	\$0	0.00%
Miscellaneous	\$17,315	\$20,625	\$133,200	\$112,575	545.82%
Statutory Reduction	\$0	(\$132,281)	(\$320,773)	(\$188,492)	142.49%
<i>Operating Revenues</i>	\$17,315	\$2,513,344	\$6,094,677	\$3,581,333	142.49%
Balance Forward	\$3,273,859	\$837,341	\$2,949,000	\$2,111,659	252.19%
Transfers - General Revenue	\$0	\$0	\$0	\$0	0.00%
Transfers - Other	\$0	(\$165,625)	(\$20,731)	\$144,894	(87.48%)
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$3,273,859	\$671,716	\$2,928,269	\$2,256,553	335.94%
TOTAL REVENUES	\$3,291,174	\$3,185,060	\$9,022,946	\$5,837,886	183.29%
EXPENDITURES					
Compensation and Benefits	\$0	\$0	\$0	\$0	0.00%
Operating Expenses	\$0	\$0	\$87,060	\$87,060	0.00%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Grants and Aid	\$18,026	\$949,525	\$1,800,000	\$850,475	89.57%
<i>Operating Expenditures</i>	\$18,026	\$949,525	\$1,887,060	\$937,535	98.74%
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$0	(\$1)	(\$1)	0.00%
Reserves - Capital	\$0	\$2,235,535	\$7,135,887	\$4,900,352	219.20%
Reserves - Restricted	\$0	\$0	\$0	\$0	0.00%
Transfers	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Expenditures</i>	\$0	\$2,235,535	\$7,135,886	\$4,900,351	219.20%
TOTAL EXPENDITURES	\$18,026	\$3,185,060	\$9,022,946	\$5,837,886	183.29%
PERSONNEL:					
Full-time positions	0.00	0.00	0.00	0.00	0.00%
Part-time Positions	0.00	0.00	0.00	0.00	0.00%
Full-time Equivalent	0.00	0.00	0.00	0.00	0.00%
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%



TRANSPORTATION IMPACT FEES: BUDGET VARIANCES

REVENUES	VARIANCE	% VARIANCE	EXPLANATION
Taxes	\$0	0.00%	
Permits, Fees & Spec. Assess.	\$3,657,250	139.32%	Transportation Impact Fee collections are expected to increase significantly due to higher construction activity and the expiration of the Transportation Impact Fee Moratorium in FY16/17
Intergovernmental	\$0	0.00%	
Charges for Services	\$0	0.00%	
Fines and Forfeits	\$0	0.00%	
Miscellaneous	\$112,575	545.82%	Interest earnings are higher due to higher fund balances
Statutory Reduction	(\$188,492)	142.49%	Related to higher impact fee collections
Balance Forward	\$2,111,659	252.19%	Transportation Impact Fees were allowed to accumulate in FY16/17 pending appropriation to Board approved capital improvements
Transfers - General Revenue	\$0	0.00%	
Transfers - Other	\$144,894	(87.48%)	Related to Impact Fee Administration; reduced to comply with Florida Statute
Other Finance Source	\$0	0.00%	

TRANSPORTATION IMPACT FEES: BUDGET VARIANCES

EXPENDITURES	VARIANCE	% VARIANCE	EXPLANATION
Compensation and Benefits	\$0	0.00%	
Operating Expenses	\$87,060	0.00%	Operating expenses for this program relate to funds budgeted for Prior Year Refunds; Prior Year Refunds were not budgeted in FY16/17 but are expected to be needed for FY17/18
Capital Outlay	\$0	0.00%	
Grants and Aid	\$850,475	89.57%	Florida Statutes require that Developments of Regional Impact (in this case the Viera Development of Regional Impact) be reimbursed when the development order requires them to fund offsite transportation improvements. The reimbursements are made from Transportation Impact Fees collected within the project boundaries. These reimbursements are expected to increase significantly in FY17/18 due to higher construction activity within Viera
CIP	\$0	0.00%	
Debt Service	\$0	0.00%	
Reserves-Operating	(\$1)	0.00%	
Reserves - Capital	\$4,900,352	219.20%	Transportation Impact Fees will be allowed to accumulate in FY17/18 pending appropriation to Board approved capital improvements
Reserves - Restricted	\$0	0.00%	
Transfers	\$0	0.00%	

LICENSING REGULATION AND ENFORCEMENT: PROGRAM PROFILE

PROGRAM REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess.	\$0	\$0	\$0	\$0	0.00%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$0	\$0	\$150,000	\$150,000	0.00%
Fines and Forfeits	\$99,279	\$100,000	\$100,000	\$0	0.00%
Miscellaneous	\$339,518	\$368,000	\$337,000	(\$31,000)	(8.42%)
Statutory Reduction	\$0	(\$23,400)	(\$29,350)	(\$5,950)	25.43%
<i>Operating Revenues</i>	\$438,797	\$444,600	\$557,650	\$113,050	25.43%
Balance Forward	\$207,409	\$332,195	\$490,655	\$158,460	47.70%
Transfers - General Revenue	\$107,067	\$0	\$0	\$0	0.00%
Transfers - Other	(\$8,732)	(\$8,859)	(\$6,897)	\$1,962	(22.15%)
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$305,744	\$323,336	\$483,758	\$160,422	49.61%
TOTAL REVENUES	\$744,541	\$767,936	\$1,041,408	\$273,472	35.61%
EXPENDITURES					
Compensation and Benefits	\$421,950	\$313,752	\$389,565	\$75,813	24.16%
Operating Expenses	\$103,987	\$130,669	\$123,184	(\$7,485)	(5.73%)
Capital Outlay	\$0	\$60,000	\$60,000	\$0	0.00%
Grants and Aid	\$0	\$0	\$0	\$0	0.00%
<i>Operating Expenditures</i>	\$525,937	\$504,421	\$572,749	\$68,328	13.55%
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$263,515	\$468,659	\$205,144	77.85%
Reserves - Capital	\$0	\$0	\$0	\$0	0.00%
Reserves - Restricted	\$0	\$0	\$0	\$0	0.00%
Transfers	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Expenditures</i>	\$0	\$263,515	\$468,659	\$205,144	77.85%
TOTAL EXPENDITURES	\$525,937	\$767,936	\$1,041,408	\$273,472	35.61%
PERSONNEL:					
Full-time positions	7.00	8.00	8.00	0.00	0.00%
Part-time Positions	0.00	0.00	0.00	0.00	0.00%
Full-time Equivalent	7.00	8.00	8.00	0.00	0.00%
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%



LICENSING REGULATION AND ENFORCEMENT: BUDGET VARIANCES

REVENUES	VARIANCE	% VARIANCE	EXPLANATION
Taxes	\$0	0.00%	
Permits, Fees & Spec. Assess.	\$0	0.00%	
Intergovernmental	\$0	0.00%	
Charges for Services	\$150,000	0.00%	A Permit Application Fee was approved by the Board in FY16/17 but no budget was adopted. This increase is related to the establishment of a budget for FY17/18
Fines and Forfeits	\$0	0.00%	
Miscellaneous	(\$31,000)	(8.42%)	This reduction is related to declining collections of Contractor License renewal fees
Statutory Reduction	(\$5,950)	25.43%	This increase is related to the additional revenue provided by the Permit Application Fee
Balance Forward	\$158,460	47.70%	The adoption of the Permit Application Fee in FY16/17 resulted in an increase in Balance Forward
Transfers - General Revenue	\$0	0.00%	
Transfers - Other	\$1,962	(22.15%)	This reduction in Other Transfers relates to a lower transfer to the Central Cashier for collection of Licensing Regulation & Enforcement revenues
Other Finance Source	\$0	0.00%	

LICENSING REGULATION AND ENFORCEMENT: BUDGET VARIANCES

EXPENDITURES	VARIANCE	% VARIANCE	EXPLANATION
Compensation and Benefits	\$75,813	24.16%	Attributable to Cost of Living Adjustments and FRS rate increases, offset by an 8% decrease in Employer's Health Insurance premium. Much of the work performed by Licensing Regulation & Enforcement relates to the enforcement of the Florida Building Code and is eligible for funding support from Building Permit Fees. In FY16/17, 47% of compensation and benefits costs for Licensing Regulation & Enforcement staff was paid by the Building Code Compliance program. Due to the addition revenue provided by the Permit Application Fee, funding support was reduced to 28%. Therefore, an increase in Compensation & Benefits expenditures is shown
Operating Expenses	(\$7,485)	(5.73%)	The reduction in Operating Expenses is attributable to lower budgets for Professional Services, Office Supplies and Operating Supplies
Capital Outlay	\$0	0.00%	
Grants and Aid	\$0	0.00%	
CIP	\$0	0.00%	
Debt Service	\$0	0.00%	
Reserves-Operating	\$205,144	77.85%	Unexpended revenues are allowed to accumulate in order to offset funding declines when construction activity declines
Reserves - Capital	\$0	0.00%	
Reserves - Restricted	\$0	0.00%	
Transfers	\$0	0.00%	

BUILDING CODE COMPLIANCE: PROGRAM PROFILE

PROGRAM REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$18,045	\$16,650	\$15,000	(\$1,650)	(9.91%)
Permits, Fees & Spec. Assess.	\$2,597,229	\$2,785,800	\$2,922,500	\$136,700	4.91%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$2,250	\$2,800	\$0	(\$2,800)	(100.00%)
Fines and Forfeits	\$8,215	\$17,500	\$7,500	(\$10,000)	(57.14%)
Miscellaneous	\$29,151	\$26,500	\$40,000	\$13,500	50.94%
Statutory Reduction	\$0	(\$142,463)	(\$149,250)	(\$6,787)	4.76%
<i>Operating Revenues</i>	\$2,654,889	\$2,706,787	\$2,835,750	\$128,963	4.76%
Balance Forward	\$1,395,796	\$3,532,035	\$5,341,476	\$1,809,441	51.23%
Transfers - General Revenue	\$0	\$0	\$0	\$0	0.00%
Transfers - Other	\$20,590	\$10,590	\$10,590	\$0	0.00%
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$1,416,386	\$3,542,625	\$5,352,066	\$1,809,441	51.08%
TOTAL REVENUES	\$4,071,275	\$6,249,412	\$8,187,816	\$1,938,404	31.02%
EXPENDITURES					
Compensation and Benefits	\$1,477,540	\$2,048,494	\$2,562,525	\$514,031	25.09%
Operating Expenses	\$361,440	\$895,110	\$970,172	\$75,062	8.39%
Capital Outlay	\$26,674	\$149,000	\$175,000	\$26,000	17.45%
Grants and Aid	\$0	\$0	\$0	\$0	0.00%
<i>Operating Expenditures</i>	\$1,865,653	\$3,092,604	\$3,707,697	\$615,093	19.89%
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$3,029,406	\$4,226,530	\$1,197,124	39.52%
Reserves - Capital	\$0	\$0	\$0	\$0	0.00%
Reserves - Restricted	\$0	\$0	\$28,437	\$28,437	0.00%
Transfers	\$24,958	\$127,402	\$225,152	\$97,750	76.73%
<i>Non-Operating Expenditures</i>	\$24,958	\$3,156,808	\$4,480,119	\$1,323,311	41.92%
TOTAL EXPENDITURES	\$1,890,611	\$6,249,412	\$8,187,816	\$1,938,404	31.02%
PERSONNEL:					
Full-time positions	24.00	34.00	34.00	0.00	0.00%
Part-time Positions	1.00	1.00	1.00	0.00	0.00%
Full-time Equivalent	24.50	34.50	34.50	0.00	0.00%
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%



BUILDING CODE COMPLIANCE: BUDGET VARIANCES

REVENUES	VARIANCE	% VARIANCE	EXPLANATION
Taxes	(\$1,650)	(9.91%)	Revenue from Business Tax Receipts continues to decline
Permits, Fees & Spec. Assess.	\$136,700	4.91%	Building Permit activity is expected to continue to increase in FY17/18
Intergovernmental	\$0	0.00%	
Charges for Services	(\$2,800)	(100.00%)	Historical collection trends for this revenue stream suggest that it should be eliminated in FY17/18
Fines and Forfeits	(\$10,000)	(57.14%)	Historical collection trends for this revenue stream suggest that it should be reduced for FY17/18
Miscellaneous	\$13,500	50.94%	This increase results from higher interest earnings on higher fund balances
Statutory Reduction	(\$6,787)	4.76%	This increase is related to higher permitting revenues and miscellaneous revenue
Balance Forward	\$1,809,441	51.23%	Building Compliance Program revenues can only be expended on activities related to enforcement of the Florida Building Code. Unexpended funds are allowed to accumulate in order to provide funding support when construction activity declines
Transfers - General Revenue	\$0	0.00%	
Transfers - Other	\$0	0.00%	
Other Finance Source	\$0	0.00%	

BUILDING CODE COMPLIANCE: BUDGET VARIANCES

EXPENDITURES	VARIANCE	% VARIANCE	EXPLANATION
Compensation and Benefits	\$514,031	25.09%	Attributable to Cost of Living Adjustments and FRS rate increases, offset by an 8% decrease in Employer's Health Insurance premium. Much of the activity performed by Licensing Regulation & Enforcement and Code Enforcement relates to enforcement of the Florida Building Code and these programs are entitled to receive funding support from Building Code Compliance. Although the level of support for Licensing Regulation & Enforcement has declined in FY17/18, support for Code Enforcement has been increased. These factors along with the creation of new positions in the Building Code Compliance program at the end of FY16/17 has increased compensation and benefits expenditures significantly
Operating Expenses	\$75,062	8.39%	This increase is primarily attributable to the resignation of another Building Inspector during FY16/17 resulting in an increase in expenditures for contracted field inspection services in order to maintain the established level of service
Capital Outlay	\$26,000	17.45%	Capital Outlay for vehicle replacement has been reduced in FY17/18 due to expenditures made in FY16/17
Grants and Aid	\$0	0.00%	
CIP	\$0	0.00%	
Debt Service	\$0	0.00%	
Reserves-Operating	\$1,197,124	39.52%	Building Compliance Program revenues can only be expended on activities related to enforcement of the Florida Building Code. Unexpended funds are allowed to accumulate in order to provide funding support when construction activity declines
Reserves - Capital	\$0	0.00%	
Reserves - Restricted	\$28,437	0.00%	Surplus revenues from the State mandated Building Permit Surcharge are budgeted as Restricted Reserves since they can only be expended on eligible activities
Transfers	\$97,750	76.73%	Primarily attributable to transfers to the Information Technology Department for dedicated Accela software support. In FY16/17 these transfers were budgeted in the Planning and Zoning program

CODE ENFORCEMENT: PROGRAM PROFILE

PROGRAM REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess.	\$0	\$0	\$0	\$0	0.00%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$78,141	\$47,000	\$40,000	(\$7,000)	(14.89%)
Fines and Forfeits	\$185,614	\$125,000	\$153,582	\$28,582	22.87%
Miscellaneous	\$970	\$1,000	\$1,000	\$0	0.00%
Statutory Reduction	\$0	(\$8,650)	(\$9,729)	(\$1,079)	12.47%
<i>Operating Revenues</i>	\$264,724	\$164,350	\$184,853	\$20,503	12.48%
Balance Forward	\$0	\$0	\$0	\$0	0.00%
Transfers - General Revenue	\$230,247	\$355,989	\$230,355	(\$125,634)	(35.29%)
Transfers - Other	\$326,299	\$342,444	\$327,248	(\$15,196)	(4.44%)
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$556,546	\$698,433	\$557,603	(\$140,830)	(20.16%)
TOTAL REVENUES	\$821,271	\$862,783	\$742,456	(\$120,327)	(13.95%)
EXPENDITURES					
Compensation and Benefits	\$689,019	\$717,272	\$594,099	(\$123,173)	(17.17%)
Operating Expenses	\$124,444	\$145,511	\$148,357	\$2,846	1.96%
Capital Outlay	\$7,808	\$0	\$0	\$0	0.00%
Grants and Aid	\$0	\$0	\$0	\$0	0.00%
<i>Operating Expenditures</i>	\$821,271	\$862,783	\$742,456	(\$120,327)	(13.95%)
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$0	\$0	\$0	0.00%
Reserves - Capital	\$0	\$0	\$0	\$0	0.00%
Reserves - Restricted	\$0	\$0	\$0	\$0	0.00%
Transfers	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Expenditures</i>	\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES	\$821,271	\$862,783	\$742,456	(\$120,327)	(13.95%)
PERSONNEL:					
Full-time positions	12.00	11.00	11.00	0.00	0.00%
Part-time Positions	0.00	0.00	0.00	0.00	0.00%
Full-time Equivalent	12.00	11.00	11.00	0.00	0.00%
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%



CODE ENFORCEMENT: BUDGET VARIANCES

REVENUES	VARIANCE	% VARIANCE	EXPLANATION
Taxes	\$0	0.00%	
Permits, Fees & Spec. Assess.	\$0	0.00%	
Intergovernmental	\$0	0.00%	
Charges for Services	(\$7,000)	(14.89%)	Special Magistrate Administrative Charges continue to decline
Fines and Forfeits	\$28,582	22.87%	Collection activity for Fines and Forfeits in FY16/17 suggests that this budget can be increased in FY17/18. This increase will help reduce the amount of General Fund support needed for this program
Miscellaneous	\$0	0.00%	
Statutory Reduction	(\$1,079)	12.47%	This increase is related to the increase in Fines and Forfeits
Balance Forward	\$0	0.00%	
Transfers - General Revenue	(\$125,634)	(35.29%)	Much of the work performed by Code Enforcement relates to the enforcement of the Florida Building Code and this program is entitled to receive funding support from the Building Code Compliance program. This funding support has been included in the Code Enforcement budget for FY17/18 and this allow the level of General Fund support for this program to be reduced significantly
Transfers - Other	(\$15,196)	(4.44%)	Related to a transfer from Solid Waste Management for investigation and enforcement of violations of the Solid Waste Code. The reduction is primarily attributable to lower compensation and benefits costs due to filling vacant positions at the entry level pay grade that were previously funded at higher pay scales
Other Finance Source	\$0	0.00%	

CODE ENFORCEMENT: BUDGET VARIANCES

EXPENDITURES	VARIANCE	% VARIANCE	EXPLANATION
Compensation and Benefits	(\$123,173)	(17.17%)	Attributable to Cost of Living Adjustments and FRS rate increases, offset by an 8% decrease in Employer's Health Insurance premium. Compensation and Benefits expenditures have also been significantly reduced by the funding support from Building Code Compliance described above
Operating Expenses	\$2,846	1.96%	The adopted FY16/17 line item budget for telephone expenses significantly underestimated actual expenditures for this line item. The FY17/18 budget has been increased to reflect anticipated expenses
Capital Outlay	\$0	0.00%	
Grants and Aid	\$0	0.00%	
CIP	\$0	0.00%	
Debt Service	\$0	0.00%	
Reserves-Operating	\$0	0.00%	
Reserves - Capital	\$0	0.00%	
Reserves - Restricted	\$0	0.00%	
Transfers	\$0	0.00%	

PLANNING AND ZONING: PROGRAM PROFILE

PROGRAM REVENUES AND EXPENDITURES

	Actual FY2015-2016	Final Budget FY2016-2017	Adopted Budget FY2017-2018	Difference	% Inc/(Dec)
REVENUES:					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess.	\$280,320	\$340,000	\$710,000	\$370,000	108.82%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$97,722	\$95,000	\$261,790	\$166,790	175.57%
Fines and Forfeits	\$0	\$0	\$0	\$0	0.00%
Miscellaneous	\$1,940	\$3,750	\$7,500	\$3,750	100.00%
Statutory Reduction	\$0	(\$21,938)	(\$48,965)	(\$27,027)	123.20%
<i>Operating Revenues</i>	\$379,982	\$416,812	\$930,325	\$513,513	123.20%
Balance Forward	\$224,873	\$707,627	\$733,506	\$25,879	3.66%
Transfers - General Revenue	\$915,504	\$704,721	\$205,605	(\$499,116)	(70.82%)
Transfers - Other	(\$1,828)	(\$9,411)	(\$5,262)	\$4,149	(44.09%)
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$1,138,549	\$1,402,937	\$933,849	(\$469,088)	(33.44%)
TOTAL REVENUES	\$1,518,531	\$1,819,749	\$1,864,174	\$44,425	2.44%
EXPENDITURES					
Compensation and Benefits	\$876,510	\$1,147,506	\$1,029,216	(\$118,290)	(10.31%)
Operating Expenses	\$172,466	\$300,280	\$149,273	(\$151,007)	(50.29%)
Capital Outlay	\$0	\$25,000	\$90,000	\$65,000	260.00%
Grants and Aid	\$0	\$0	\$0	\$0	0.00%
<i>Operating Expenditures</i>	\$1,048,976	\$1,472,786	\$1,268,489	(\$204,297)	(13.87%)
CIP	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating	\$0	\$266,277	\$595,685	\$329,408	123.71%
Reserves - Capital	\$0	\$0	\$0	\$0	0.00%
Reserves - Restricted	\$0	\$0	\$0	\$0	0.00%
Transfers	\$59,243	\$80,686	\$0	(\$80,686)	(100.00%)
<i>Non-Operating Expenditures</i>	\$59,243	\$346,963	\$595,685	\$248,722	71.69%
TOTAL EXPENDITURES	\$1,108,219	\$1,819,749	\$1,864,174	\$44,425	2.44%
PERSONNEL:					
Full-time positions	16.00	20.00	19.00	(1.00)	(5.00%)
Part-time Positions	1.00	0.00	0.00	0.00	0.00%
Full-time Equivalent	16.50	20.00	19.00	(1.00)	(5.00%)
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%



PLANNING AND ZONING: BUDGET VARIANCES

REVENUES	VARIANCE	% VARIANCE	EXPLANATION
Taxes	\$0	0.00%	
Permits, Fees & Spec. Assess.	\$370,000	108.82%	In FY16/17 and for all of the prior decade, Zoning Application Fees, Comprehensive Plan amendment fees, Concurrency/Consistency Review Fees and Site Plan Review fees related to Zoning issues have been deposited directly into the General Fund and the Planning & Zoning program received substantial General Fund support to operate the program. Beginning in FY17/18, these fees will be deposited directly into the Planning & Zoning program budget and the General Fund transfer will be reduced accordingly
Intergovernmental	\$0	0.00%	
Charges for Services	\$166,790	175.57%	This increase is primarily attributable to the adoption of the Permit Application Fee approved by the Board in FY16/17
Fines and Forfeits	\$0	0.00%	
Miscellaneous	\$3,750	100.00%	Primarily attributable to higher interest earnings on higher fund balances
Statutory Reduction	(\$27,027)	123.20%	Related to the inclusion of planning and zoning related application fees in FY17/18 budget
Balance Forward	\$25,879	3.66%	Due to revenues provided by the Permit Application Fee in FY16/17
Transfers - General Revenue	(\$499,116)	(70.82%)	This substantial reduction in General Fund support is primarily due to the increases in permit revenues previously deposited directly in the General Fund and transferred back to Planning & Zoning. Other factors include the transfer of the Software Support Specialist positions to Building Code Compliance and funding a higher percentage of Planning & Zoning compensation and benefits expenses with permitting revenues
Transfers - Other	\$4,149	(44.09%)	This reduction is due to a lower level of funding support for the Central Cashier's Office in FY17/18
Other Finance Source	\$0	0.00%	

PLANNING AND ZONING: BUDGET VARIANCES

EXPENDITURES	VARIANCE	% VARIANCE	EXPLANATION
Compensation and Benefits	(\$118,290)	(10.31%)	Attributable to Cost of Living Adjustments and FRS rate increases, offset by an 8% decrease in Employer's Health Insurance premium. Compensation and Benefits costs are also lower because several Software Support Specialist positions have been reassigned from Planning & Zoning to Building Code Compliance to reduce the need for General Fund support
Operating Expenses	(\$151,007)	(50.29%)	Operating expenses are lower due to reductions in Professional Services expenses, the elimination of Travel and Per Diem expenses and the transfer of Training expenses related to the Accela Software program to the Building Code Compliance program
Capital Outlay	\$65,000	260.00%	
Grants and Aid	\$0	0.00%	
CIP	\$0	0.00%	
Debt Service	\$0	0.00%	
Reserves-Operating	\$329,408	123.71%	Operating reserves increased due to additional revenue provided by the Permit Application Fee and zoning related application fees as well as the reduction in compensation and benefits expenses
Reserves - Capital	\$0	0.00%	
Reserves - Restricted	\$0	0.00%	
Transfers	(\$80,686)	(100.00%)	Items relate to a transfer to the Information Technology Department, for dedicated support of the Accela Software. This transfer is now budgeted in the Building Code Compliance program

**PLANNING AND DEVELOPMENT DEPARTMENT
TRAVEL A & B SUMMARY**

DESCRIPTION	POSITION	DESTINATION	FUNDING SOURCE	TOTAL COST
BUILDING CODE COMPLIANCE:				
Building Officials Association of Florida Annual Conference	2 staff	Florida	User Fees	\$1,000
Accela Southeast Users Conference	5 staff	Florida	User Fees	\$5,000
TOTAL FOR PROGRAM:				\$6,000
CODE ENFORCEMENT:				
Florida Association of Code Enforcement Annual Conference	2 staff	Florida	User Fees	\$750
TOTAL FOR PROGRAM:				\$750
TOTAL FOR DEPARTMENT:				\$6,750

**PLANNING AND DEVELOPMENT DEPARTMENT
CAPITAL OUTLAY SUMMARY¹**

DESCRIPTION	QUANTITY	UNIT COST	FUNDING SOURCE	TOTAL COST
BUILDING CODE COMPLIANCE				
Accela Optimization Project	1	\$175,000	User Fees	\$175,000
TOTAL FUNDED FOR PROGRAM:				\$175,000
LICENSING REGULATION & ENFORCEMENT				
Accela Optimization Project	1	\$60,000	User Fees	\$60,000
TOTAL FUNDED FOR PROGRAM:				\$60,000
PLANNING & ZONING				
Accela Optimization Project	1	\$90,000	User Fees	\$90,000
TOTAL FUNDED FOR PROGRAM:				\$90,000
TOTAL FUNDED FOR DEPARTMENT:				\$325,000

1) Equipment with a value in excess of \$1,000 (computers \$750). Approved items may be purchased using existing Public Sector Purchasing Cooperative contracts awarded through full and open competition when in the best interest of the County.

